

RFP for ERP Project Management ADDENDUM #2

Date of Addendum: July 2, 2025

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its Proposal.

1.0 – RFP

Item	Section	Description of Change
1.1	Appendix 3, Staffing tab	Removed column labeled, Total Hours on Site, and revised total formula in the Total column to calculate as Total hours on Project X Hourly Rate, instead of Total Hours on Site X Hourly Rate.
1.2	Cover Page	Request for Proposal for Enterprise Resource Planning (ERP) Project Management Responses Due: Thursday July 10, 2025, 4:00 p.m. C. T.
1.3	2.1	Table 1: Schedule of Events – RFP Proposals Due July 10, 2025, 4:00 p.m. CT

2.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
2.1	<p><u>Question:</u> We are completing the Price Proposal Spreadsheet for the Enterprise Resource Planning (ERP) Project Management RFP. On the tab "staffing," column F "total" is currently calculated by multiplying column D "Total Hours on Site" by column E "Hourly Rate." I presume the total would be pulled from the column C "total hours on project," not the hours on site. Is that correct? If so, will you be releasing an updated Proposal Spreadsheet with this equation on Column F?</p> <p><u>Answer:</u> See item 1.1 above, yes, a revised price proposal spreadsheet with the applicable change will be posted.</p>
2.2	<p><u>Question:</u> Section 4.1, Subsection 2. This section states that hard copy responses must be "bound," but it does not specify the required type of binding. Could you please advise if the Authority requires a specific type of binding for the hard copy submissions?</p> <p><u>Answer:</u> CTRMA has no specification on how the report is bound.</p>

END OF ADDENDUM