



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

## December 18, 2025 AGENDA ITEM #2

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Approve the minutes from the October  
29, 2025 Regular Board Meeting and  
the November 19, 2025 Board  
Workshop

Strategic Plan Relevance:	Service
Department:	Legal
Contact:	Geoff Petrov, General Counsel
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on motion to approve minutes

**Description/Background:** Approve the attached draft minutes for the October 29, 2025 Regular Board Meeting and the November 19, 2025 Board Workshop.

**Backup provided:** Draft minutes for the October 29, 2025 Regular Board Meeting and the November 19, 2025 Board Workshop

**MINUTES**  
**Regular Meeting of the Board of Directors of the**  
**CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, October 29, 2025**  
**9:00 a.m.**

This was an in-person meeting. Notice of the meeting was posted on October 24, 2025, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, 300, Austin, Texas 78705-1849. Chairman Jenkins, Board Members David Singleton, Heather Gaddes, Ben Thompson and Mike Doss were present, and David Armbrust and Vice Chair Nikelle Meade were present remote.

**An archived copy of the live-stream of this  
meeting is available at:**

<https://mobilityauthority.new.swagit.com/videos/359480>

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:03 a.m. and had each Board Member state their name for the record. Chairman Jenkins announced he would be leaving the meeting early and Mike Doss would be chairing the meeting.

1. Welcome and opportunity for public comment.

No comment was provided.

2. **Audit Committee Meeting**

Chairman Jenkins recessed the regular meeting of the Board of Directors.

- A. Audit Committee meeting called to order by Committee Chairman Singleton.
- B. Discuss and consider amending the letter of engagement with Crowe LLP to provide additional services in the scope of work and funding for the FY 2025 audit.

Presentation by Jose Hernandez, Chief Financial Officer.

**MOTION:** Approve amending the letter of engagement with Crowe LLP to provide additional services in the scope of work and funding for the FY 2025 audit.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Heather Gaddes

**SECONDED BY:** Ben Thompson

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 25-055**

C. Introduction of external auditors from Crowe LLP.

Jose Hernandez, Chief Financial Officer, introduced Michelle Buss, Senior Manager, Crowe LLP.

D. Discuss, consider and take appropriate action to accept the Fiscal Year 2025 Audit Reports.

Presentation by Michelle Buss, Senior Manager, Crowe LLP.

**MOTION:** Accept the Fiscal Year 2025 Audit Reports.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Mike Doss

**SECONDED BY:** Heather Gaddes

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 25-056**

E. Adjourn Audit Committee

**Consent Agenda**

3. Approve the minutes from the September 24, 2025 Regular Board Meeting.

4. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

**ADOPTED AS: RESOLUTION NO. 25-057**

**MOTION:** Approve Item Nos. 3 and 4.  
**RESULT:** Approved (Unanimous); 7-0  
**MOTION:** Heather Gaddes  
**SECONDED BY:** David Singleton  
**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson  
**NAY:** None.

Bobby Levinski, Save Our Springs, provided comment following the consent agenda.

### **Regular Items**

5. Accept the unaudited financial statements for August and September 2025.

Presentation by Jose Hernandez, Chief Financial Officer.

**MOTION:** Accept the unaudited financial statements for August and September 2025.  
**RESULT:** Approved (Unanimous); 7-0  
**MOTION:** David Singleton  
**SECONDED BY:** Ben Thompson  
**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 25-058**

6. Discuss and consider modifying the annual toll rate escalation on Mobility Authority toll facilities, approving an additional toll rate increase for certain locations on 183A Toll, and approving minimum toll rates for the 183 North Express Lanes.

Presentation by Jose Hernandez, Chief Financial Officer.

**MOTION:** Modify the annual toll rate escalation on Mobility Authority toll facilities, approving an additional toll rate increase for certain locations on 183A Toll, and approving minimum toll rates for the 183 North Express Lanes.  
**RESULT:** Approved (Unanimous); 7-0  
**MOTION:** David Singleton

**SECONDED BY:** Mike Doss

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 25-059**

7. Discuss and consider selection of a firm for negotiation of a contract to provide video tolling, payment processing, collections, enforcement support and customer services.

Presentation by Tracie Brown, Director of Operations.

**MOTION:** Approving the selection of a firm for negotiation of a contract to provide video tolling, payment processing, collections, enforcement support and customer services.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Heather Gaddes

**SECONDED BY:** David Singleton

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 25-059**

8. Discuss and consider approving the procurement of a pool of firms qualified to provide general system consulting services to the Mobility Authority.

Presentation by Tracie Brown, Director of Operations.

Chairman Jenkins left the dais at 9:57 a.m. and Mike Doss chaired the remainder of the board meeting.

**MOTION:** Approving the procurement of a pool of firms qualified to provide general system consulting services to the Mobility Authority.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** Ben Thompson

**SECONDED BY:** Heather Gaddes

**AYE:** Armbrust, Doss, Gaddes, Meade, Singleton, Thompson

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 25-059**

**Briefings and Reports**

9. Quarterly Reports.
  - A. 183 North Project.

Presentation by Mike Sexton, Director of Engineering.

10. Potential MoPac South schedule.

Presentation by Mike Sexton, Director of Engineering and James Bass, Executive Director.

11. Executive Director Report.

Presentation by James Bass, Executive Director.

- A. Recent agency staff activities.
- B. Agency roadway performance metrics.
- C. Marketing activities.

**Executive Session**

Mike Doss announced there would be no executive session and tabled items 12 through 14.

12. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
13. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).
14. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

### **Regular Items**

#### 15. Adjourn meeting.

After confirming that no member of the public wished to address the Mike Doss declared the meeting adjourned at 10:45 a.m.

**MINUTES**  
**Workshop of the Board of the Board of Directors of the**  
**CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, November 19, 2025**  
**8:30 a.m.**

This was an in-person meeting. Notice of the meeting was posted November 14, 2025 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins, Vice Chair Nikelle Meade\*\*\* and Board Members David Armbrust\*\*, Mike Doss\*, Heather Gaddes, David Singleton, and Ben Thompson were present.

Chairman Jenkins called the board workshop to order at 8:58 a.m. and had each Board Member state their name for the record.

- I. Welcome and opportunity for public comment.

No comments were offered.

- II. Discussion topics:

With the exception of the first item below, James Bass, Executive Director, presented the discussion topics. Geoff Petrov, General Counsel; Jose Hernandez, Chief Financial Officer; Tracie Brown, Director of Operations; Greg Mack, Director of Information Technology; Jori Liu, Director of Communications; and Mike Sexton; Acting Director of Engineering, acted as subject matter experts.

- a.* 2026 Strategic Planning Process

Discussion focused on possible revisions and led by James M. Bass, Executive Director, and Jori Liu, Director of Communications.

- b.* Headquarter Update

Discussion included updates on the current design and status of the Mobility Authority headquarters by Jose Hernandez, Chief Financial Officer.

- c.* CTRMA Finances

Discussion included a review of the 2025 traffic & revenue forecast for the CTRMA System led by Jose Hernandez, Chief Financial Officer.

- d.* Potential revisions to CTRMA Policies & Operations



Discussion on possible changes to CTRMA's \_Conflict of Interest and Qualified Service Member Toll Discount Program rules and the possible operational issues with the opening of the 183 Express Lanes led by James Bass, Executive Director.

\*Mike Doss joined the meeting at 11:45 a.m.

\*\*David Armbrust left the meeting at 11:45 a.m.

\*\*\*Nikelle Meade stepped away from the meeting at 11:58 a.m.

*e.* Capital Improvement Plan Update

Discussion included updates on pedestrian and bicycle facilities and possible future maintenance yards led by James Bass, Executive Director.

*d.* Potential revisions to CTRMA Policies & Operations

\*\*\*Nikelle Meade rejoined the meeting at 4:15 p.m. and discussion of item II-*d* was reinitiated and led by James Bass, Executive Director.

*f.* Tolling Operations Update

Discussion included updates on toll operations performance statistics led by Tracie Brown, Director of Operations.

III. Closing remarks.

IV. Adjourn meeting.

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 5:27 p.m.