



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

August 28, 2024
AGENDA ITEM #2

Approve the minutes from the
June 26, 2024 Regular Board Meeting

Strategic Plan Relevance: Service
Department: Legal
Contact: Geoff Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Description/Background: Approve the attached draft minutes for the June 26, 2024, Regular Board Meeting.

Backup provided: Draft minutes June 26, 2024, Regular Board Meeting.

MINUTES
Regular Meeting of the Board of Directors of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, June 26, 2024
9:00 a.m.

This was an in-person meeting. Notice of the meeting was posted June 21, 2024, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins, Vice Chair Nikelle Meade, Board Members Mike Doss, Ben Thompson, and David Singleton were present and Heather Gaddes* joined remote.

**An archived copy of the live-stream of this
meeting is available at:**

ADD LINK HERE

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:06 a.m. and had each Board Member state their name for the record.

1. Welcome and opportunity for public comment.

No comment was provided.

Consent Agenda

2. Approve the minutes from the May 29, 2024 Regular Board Meeting.
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

ADOPTED AS: **RESOLUTION NO. 24-028**

MOTION: Approve Item Nos. 2 and 3.

RESULT: Approved (Unanimous); 5-0

MOTION: David Singleton

SECONDED BY: Mike Doss

AYE: Doss, Jenkins, Meade, Singleton, Thompson

NAY: None.

Regular Items

4. Accept the financial statements for May 2024.

Presentation by Jose Hernandez, Chief Financial Officer.

ADOPTED AS: **RESOLUTION NO. 24-029**

MOTION: Accept the financial statements for May 2024
RESULT: Approved (Unanimous); 5-0
MOTION: Mike Doss
SECONDED BY: David Singleton
AYE: Doss, Jenkins, Meade, Singleton, Thompson
NAY: None.

*Heather Gaddes joined the meeting remote at 9:22 a.m.

5. Discuss and consider awarding contracts to firms qualified to perform traffic and revenue engineering services for the Mobility Authority.

Presentation by Jose Hernandez, Chief Financial Officer.

ADOPTED AS: **RESOLUTION NO. 24-030**

MOTION: Award contracts to firms qualified to perform traffic and revenue engineering services for the Mobility Authority
RESULT: Approved (Unanimous); 6-0
MOTION: David Singleton
SECONDED BY: Nikelle Meade
AYE: Doss, Gaddes, Jenkins, Meade, Singleton, Thompson
NAY: None.

6. Discuss and adopting the FY 2025 Five-Year Capital Plan.

Presentation by Jose Hernandez, Chief Financial Officer and James Bass, Executive Director.

ADOPTED AS: **RESOLUTION NO. 24-031**

MOTION: Adopt the FY 2025 Five-Year Capital Plan
RESULT: Approved (Unanimous); 6-0
MOTION: Mike Doss
SECONDED BY: Ben Thompson
AYE: Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

7. Discuss and adopt the FY 2025 Operating Budget.

Presentation by Jose Hernandez, Chief Financial Officer and James Bass, Executive Director.

ADOPTED AS: **RESOLUTION NO. 24-032**

MOTION: Adopt the FY 2025 Operating Budget

RESULT: Approved (Unanimous); 6-0

MOTION: David Singleton

SECONDED BY: Mike Doss

AYE: Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

8. Discuss and consider approving an agreement with the Travis County Sheriff's Office for roadside enforcement services in support of the Authority's habitual violator program.

Presentation by Tracie Brown, Director of Operations.

ADOPTED AS: **RESOLUTION NO. 24-033**

MOTION: Approve an agreement with the Travis County Sheriff's Office for roadside enforcement services in support of the Authority's habitual violator program.

RESULT: Approved (Unanimous); 6-0

MOTION: Nikelle Meade

SECONDED BY: Ben Thompson

AYE: Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

9. Discuss and consider approving an interlocal agreement with the Texas Department of Transportation to co-locate personnel at TxTag customer service centers.

Presentation by Tracie Brown, Director of Operations.

ADOPTED AS: **RESOLUTION NO. 24-034**

MOTION: Approve an interlocal agreement with the Texas Department of Transportation to co-locate personnel at TxTag customer service centers.

RESULT: Approved (Unanimous); 6-0

MOTION: David Singleton

SECONDED BY: Nikelle Meade
AYE: Doss, Gaddes, Jenkins, Meade, Singleton, Thompson
NAY: None.

10. Discuss and consider approving a contract with Carahsoft Technology Corporation for video streaming and related software and services for Mobility Authority Board meetings.

Presentation by Cory Bluhm, Assistant Director of IT & Toll Systems.

ADOPTED AS: **RESOLUTION NO. 24-035**

MOTION: Approve a contract with Carahsoft Technology Corporation for video streaming and related software and services for Mobility Authority Board meetings.

RESULT: Approved (Unanimous); 6-0

MOTION: Mike Doss

SECONDED BY: Ben Thompson

AYE: Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

Briefings and Reports

11. Project Updates.

Presentation by Mike Sexton, Director of Engineering.

- A. 183A Phase III
- B. 183 North Mobility Project

12. Executive Director Report.

Presentation by James Bass, Executive Director.

- A. Recent agency staff activities.
- B. Agency roadway performance metrics.

Executive Session

Chairman Jenkins announced in open session at 10:38 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

13. Discuss acquisition of one or more parcels or interests in real property needed for a Mobility Authority headquarters, including facilities for traffic and incident management

and other agency functions, pursuant to §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).

14. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
15. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects and toll system improvements, as authorized by §551.071 (Consultation with Attorney).
16. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

*Heather Gaddes did not join the meeting following Executive Session.

Regular Items

17. Discuss and consider authorizing the Executive Director to negotiate and execute a Purchase and Sale Agreement for a new headquarters building and to take other related actions with approval from the CTRMA Executive Committee.

ADOPTED AS: **RESOLUTION NO. 24-036**

MOTION: Authorize the Executive Director to negotiate and execute a Purchase and Sale Agreement for a new headquarters building and to take other related actions with approval from the CTRMA Executive Committee.

RESULT: Approved (Unanimous); 5-0

MOTION: Nikelle Meade

SECONDED BY: Ben Thompson

AYE: Doss, Jenkins, Meade, Singleton, Thompson

NAY: None.

18. Discuss and consider amending the Mobility Policy Code § 101.038 authorizing the Executive Director to negotiate and execute certain settlement claims by or against the Mobility Authority.

ADOPTED AS: **RESOLUTION NO. 24-037**

MOTION: Amend the Mobility Policy Code § 101.038 authorizing the Executive Director to negotiate and execute certain settlement claims by or against the Mobility Authority.

RESULT: Approved (Unanimous); 5-0

MOTION: Ben Thompson

SECONDED BY: Mike Doss
AYE: Doss, Jenkins, Meade, Singleton, Thompson
NAY: None.

19. Adjourn meeting.

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 11:27 a.m.