



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

June 26, 2024
AGENDA ITEM #10

Discuss and consider approving an agreement with Carahasoft Technology Corp. for video streaming and related software and services for CTRMA Board meetings

Strategic Plan Relevance:	Stewardship
Department:	Information Technology
Contact:	Cory Bluhm, Assistant Director of Information Technology and Toll Systems
Associated Costs:	Not to exceed \$11,000.00
Funding Source:	Operating Budget
Action Requested:	Consider and act on draft resolution

Project Description/Background: The Mobility Authority utilizes certain software for Board Meeting videography and streaming-related services. The Mobility Authority's current commitment for this software and related services expires on June 30, 2024.

The current request seeks execution of a one-year agreement with Carahasoft Technology Corp. (Carahasoft) for Avior™ and EASE™ software, video streaming, and related services. This agreement will go through a Texas Department of Information Resources (DIR) contract. (DIR-TSO-4288).

Carahasoft offers a software package that allows for automation of what are typically labor-intensive tasks. The EASE™ software automates the following tasks:

- Video capture and encoding,
- Indexing and cross-linking,
- Agenda management integration, and
- Archiving.

Additionally, Avior™ software services include the following:

- Remote camera operation.

Previous Actions & Brief History of the Program/Project: The Mobility Authority has previously obtained Avior™ and EASE™ software and related services through a direct contract with Swagit Productions, LLC (Swagit).

The Mobility Authority entered into its initial contract with Swagit for Board meeting video streaming hardware and software and related services in 2015. This agreement included the purchase of the cameras and related hardware as well as the initial year of services, at a cost of \$36,702. The contract for software and services has since renewed automatically at an annual cost of \$8,820.

In October 2022, Swagit was purchased by another firm, but the Avior™ and EASE™ software and services are available through Carahsoft via DIR contract.

Financing: Operating Budget

Action requested/Staff Recommendation: Staff recommends executing an agreement with Carahsoft to provide one-year Avior™ and EASE™ software packages and related services, in the amount of \$11,000.

Backup provided: Draft Resolution
Pricing Proposal - Carahsoft