



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

January 25, 2023
AGENDA ITEM # 8

Discuss and consider approving a request to issue a request for proposals for information technology consulting services

Strategic Plan Relevance:	Stewardship, Innovation & Service
Department:	Information Technology
Contact:	Greg Mack, Director of IT and Toll Systems
Associated Costs:	Not Applicable
Funding Source:	Operating Budget
Action Requested:	Staff recommends approving the issuance of a Request for Proposals for IT consultant services.

Project Description/Background: The Mobility Authority has historically relied on General Engineering Consultant (GEC) subconsultants to provide its Information Technology (IT) services. The Mobility Authority would like to directly retain a firm to provide IT services.

Should the board approve this item; staff will release the Request for Proposals (RFP) publicly via Civcast, targeted for February. The Question and Answer period will follow the RFP release and conclude in March. Vendor responses will be due in April.

The evaluation team may suggest shortlisting the top-scoring respondents to proceed with interviews before making a final decision. Shortlist criteria will be based on Firm Experience, Team Organization and Qualifications, and Approach to Services scores, without reviewing pricing. If it is determined that a shortlist is to be used for interviews and final scoring, staff requests that the Executive Director be allowed to approve the shortlist.

Previous Actions & Brief History of the Program/Project: Sigma Information Group, Inc. is currently providing these services as a subconsultant through Atkins' GEC contract. If approved, this RFP process will allow the Mobility Authority to seek an IT services consultant to provide these services going forward.

Financing: Operations Budget

Action requested/Staff Recommendation: Staff recommends approving the issuance of a Request for Proposals for IT services with an allowance for an Executive Director approved shortlist.

Backup provided: Draft resolution

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 23-0XX

**APPROVE THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR INFORMATION
TECHNOLOGY CONSULTANT SERVICES**

WHEREAS, the Mobility Authority currently receives information technology services (“IT Services”) through a subconsultant to the Mobility Authority’s general engineering consultant; and

WHEREAS, the Mobility Authority has an ongoing need for IT Services and Mobility Authority Information Technology Department staff have determined that it would be beneficial for the Mobility Authority to contract directly with a firm that provides these services; and

WHEREAS, in order to obtain the required IT services, the Executive Director recommends and requests that the Board authorize him to issue a request for proposals for IT Services with an allowance for an Executive Director approved shortlist.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby authorizes the Executive Director to develop and issue a request for proposals for information technology services with an allowance for an Executive Director approved shortlist.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 25th day of January 2023.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors