



**CENTRAL TEXAS
Regional Mobility Authority**

June 15, 2016
AGENDA ITEM #7

Approve the minutes for the May 3, 2016
Regular Board Meeting.

Strategic Plan Relevance: Regional Mobility
Department: Legal
Contact: Geoffrey Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the May 3, 2016 Regular Board Meeting.

Backup provided: Draft Minutes, May 3, 2016 Regular Board Meeting

MINUTES
Regular Meeting of the Board of
Directors of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY
Tuesday, May 3, 2016
9:00 A.M.

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted April 28, 2016 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**An archived copy of the live-streamed video of this meeting
is available at:**

<http://www.mobilityauthority.com/about/vod.php>

1. Welcome and Opening Remarks by Chairman Ray Wilkerson.

After noting that a quorum of the Board was present, Chairman Ray Wilkerson called the meeting to order at 9:05 a.m. with the following Board members present: James H. Mills, David B. Armbrust, and Robert Bennett.

2. Opportunity for Public Comment.

Public comment by Paul Huynh future resident of Knollwood Community.

Public comment by Patrick Moore, resident of Knollwood Community.

Public comment by Courtney Hannaford, resident of Knollwood Community.

Public comment by Bill Moore, 5 year resident of Knollwood Community.

Public comment by Rosemary Moore, 5 year resident of Knollwood Community.

Mike Heiligenstein indicated that CTRMA staff is reviewing the 183 South/Bolm Rd. intersection issue. David Armbrust requested that an update on 183 South intersections be provided at the June 1, 2016 Board Meeting.

Chairman Wilkerson recessed the Board Meeting and reconvened as the Audit Committee.

Audit Committee Meeting:

Bob Bennett, Chairman of the Audit Committee called the meeting at 9:21 a.m.

NOTE: *Nikelle Meade joined the dais at 9:22 a.m.*

- A. Audit Committee meeting called to order by Committee Chairman Bennett
Bill Chapman spoke on the item and introduced Michael O'Brien of Padgett, Stratemann & Co., LLP.
- B. Accept the letter of engagement for the annual independent auditing services.
Committee Chairman Bennett entertained a motion to accept letter of engagement
MOTION: Accept the letter of engagement for the annual independent auditing services.
RESULT: Approved (Unanimous); 5-0
MOTION BY: David Armbrust
SECONDED BY: Nikelle Meade
AYE: Wilkerson, Armbrust, Bennett, Mills, and Meade.
NAY: None

ADOPTED AS: RESOLUTION 16-022
- C. Adjourn Audit Committee.

Consent Board Items

Chairman Ray Wilkerson presented Items 3 through 4 for Board consideration as the consent agenda:

- MOTION:** Approval of consent agenda items 3-4.
- RESULT:** Approved (Unanimous); 5-0
- MOTION BY:** Bob Bennett
- SECOND BY:** David Armbrust
- AYE:** Wilkerson, Armbrust, Bennett, Mills, and Meade.
- NAY:** None

- 3. Approve Amendment No. 3 to maintenance services contract with Schneider Electric to add services for the MoPac Express Lane Project and SH 71 corridors.

ADOPTED AS: RESOLUTION 16-023

- 4. Approve Work Authorization No. 3 to maintenance services contract with Schneider Electric to provide toll operations support for the MoPac Improvement Project.

ADOPTED AS: RESOLUTION 16-024

Regular Board Items

5. Approve the minutes for the March 30, 2016, Regular Board Meeting.

MOTION: Approval for March 30, 2016, Board Meeting minutes.
RESULT: Approved (Unanimous); 5-0
MOTION BY: David Armbrust
SECONDED BY: Bob Bennett
AYE: Wilkerson, Armbrust, Bennett, Mills, and Meade.
NAY: None

6. Accept the financial statements for March 2016.

Speaking on: Mary Temple, Controller.

MOTION: Accept the financial statements for March 2016.
RESULT: Approved (Unanimous); 5-0
MOTION BY: Jim Mills
SECONDED BY: Bob Bennett
AYE: Wilkerson, Armbrust, Bennett, Mills, and Meade.
NAY: None

ADOPTED AS: RESOLUTION NO. 16-025

7. Authorize the issuance, sale and delivery of Central Texas Regional Mobility Authority Senior Lien Revenue Refunding Bonds, Series 2016, in accordance with specified parameters.

Speaking on: Bill Chapman, Chief Financial Officer.

MOTION: Authorize the issuance, sale and delivery of Central Texas Regional Mobility Authority Senior Lien Revenue Refunding Bonds, Series 2016, in accordance with specified parameters.
RESULT: Approved (Unanimous); 5-0
MOTION BY: Bob Bennett
SECONDED BY: David Armbrust
AYE: Wilkerson, Armbrust, Bennett, Mills, and Meade.
NAY: None

ADOPTED AS: RESOLUTION NO. 16-026

8. Authorize procurement of services to repair discolorations on concrete bridges, sign structures and toll gantry columns on the 290 East corridor.

Speaking on: Justin Word, P.E., Director of Engineering.

MOTION: Authorize procurement of services to repair discolorations on concrete bridges, sign structures and toll gantry columns on the 290 East corridor.

RESULT: Approved (Unanimous); 5-0

MOTION BY: Nikelle Meade

SECONDED BY: David Armbrust

AYE: Wilkerson, Armbrust, Bennett, Mills, and Meade.

NAY: None

ADOPTED AS: RESOLUTION NO. 16-027

9. Adopt a Variable Toll Rate Policy for the MoPac Express Lanes.

Speaking on: Tim Reilly, Director of Operations.

MOTION: Adopt a Variable Toll Rate Policy for the MoPac Express Lanes.

RESULT: Approved (Unanimous); 5-0

MOTION BY: Jim Mills

SECONDED BY: Nikelle Meade

AYE: Wilkerson, Armbrust, Bennett, Mills, and Meade.

NAY: None

ADOPTED AS: RESOLUTION NO. 16-028

Briefing and Discussion on the Following:

Note: At the beginning of the briefing items, Executive Director Mike Heiligenstein commented on the partnership between the Texas Department of Transportation and the Central Texas Regional Mobility Authority. Mr. Heiligenstein then recognized and expressed appreciation for the efforts of TxDOT Austin District Engineer Terry McCoy and TxDOT’s CTRMA liaisons Lloyd Chance, Rosemarie Klee, Heather Ashley-Nguyen and David Plutowski.

10. Project Updates.

A. Projects Under Construction:

(i) MoPac North

Speaking on: Steve Pustelnyk, Director of Community Relations; JD Stokes, HNTB; and Craig Martel, CH2M.

(ii) SH 71 Express
Speaking on: Justin Word, Director of Engineering.

(iii) 183 South Project
Speaking on: Aaron Autry, Atkins.

B. Projects Under Development:

(i) MoPac South Environmental Study
Speaking On: Dee Anne Heath, Director of External Affairs

(ii) 183 North Environmental Study
Speaking on: Dee Anne Heath, Director of External Affairs

(iii) Oakhill Parkway Environmental Study.
Speaking on: Dee Anne Heath, Director of External Affairs

Note: Chairman Wilkerson passed over the Item Nos. 11 and 12 and proceeded to Executive Session.

11. Pay by Mail Operational Complexities.

This item was not presented to the Board.

12. Executive Director's Report.

This item was not presented the Board.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Wilkerson announced in open session that the Board would recess the open meeting at 10:40 a.m. and reconvene in Executive Session to deliberate the following items:

13. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation With Attorney).

14. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).

15. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

The Board then recessed into an executive session in the Travis Conference Room.

After completing the executive session, the Board reconvened in open meeting at 12:57 p.m. in the Lebermann Board Room. Board member David Armbrust left during Executive Session.

- 16.** Approve an employment agreement with the Deputy Executive Director, including compensation and other contract terms.

No action was taken was taken on this item.

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 12:59 p.m.