



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

December 14, 2022  
**AGENDA ITEM #7**

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Approve additional funding to extend  
the agreement with Robert Half  
International, Inc. for Interim  
Controller services

Strategic Plan Relevance:	Stewardship
Department:	Finance
Contact:	José Hernández, Chief Financial Officer
Associated Costs:	Not to exceed \$150,000
Funding Source:	Operating Fund
Action Requested:	Consider and act on draft resolution

**Project Description/Background:** On October 5, 2022, the Controller for the Mobility Authority resigned. Following the Controller's departure and due to the Mobility Authority's immediate need for a temporary replacement, with the consent of the Executive Director the Chief Financial Officer (CFO) contacted five professional services employment agencies to identify a qualified interim Controller candidate. After reviewing qualifications and interviewing prospective candidates, the CFO and Executive Director opted to move forward with an interim Controller provided through Robert Half Talent Solutions.

**Previous Actions & Brief History of the Program/Project:** The Mobility Authority Policy Code allows for the Executive Director to enter into an agreement for general goods and services in an amount not to exceed \$50,000. The Authority received a Statement of Work (SOW) for the Interim Controller services from Robert Half and the Executive Director entered into an agreement on November 4, 2022 for these services until a permanent Controller can be recruited.

**Financing:** Operating Fund

**Action requested/Staff Recommendation:** Given the uncertainty surrounding the timing for the recruitment of a permanent Controller, the Authority staff would like to

extend the length of time the services of the Interim Controller will be available through Robert Half. Currently, staff anticipates the \$50,000 threshold the Executive Director has authority for under the Policy Code will be reached by or before the end of January 2023.

To continue with the Interim Controller services provided by Robert Half beyond the Executive Director's \$50,000 of expenditure authority requires funding in an additional amount up to \$100,000. In aggregate the expense related to the agreement with Robert Half for Interim Controller services will not exceed \$150,000. This action would be consistent with the state law provisions of the Professional Services Procurement Act. Approval of this request will allow for the continuity of Interim Controller services until a permanent Controller is hired and commences employment.

**Backup provided:**                      Draft Resolution

**GENERAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**RESOLUTION NO. 22-0XX**

**APPROVING ADDITIONAL FUNDING TO EXTEND THE AGREEMENT WITH  
ROBERT HALF INTERNATIONAL, INC. FOR INTERIM CONTROLLER SERVICES**

WHEREAS, the Mobility Authority’s controller resigned on October 5, 2022; and

WHEREAS, pursuant Mobility Authority Policy Code §401.002(a), the Executive Director may procure consulting services in an amount not to exceed \$50,000; and

WHEREAS, pending the hiring of a permanent replacement and in order to satisfy the Mobility Authority’s immediate need for a controller, on November 4, 2022, the Executive Director entered into an agreement with Robert Half International, Inc. for interim controller services (the “Agreement”); and

WHEREAS, the Executive Director currently anticipates that a new controller will not be hired prior to January 2023 when the initial \$50,000 in funding for the Agreement will be depleted; and

WHEREAS, the Executive Director requests the Board authorize an additional \$100,000 in funding to extend the Agreement until a new controller is hired.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the Executive Director to expend up to an additional \$100,000 to extend the agreement with Robert Half International, Inc. for interim controller services until a new controller is hired.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 14<sup>th</sup> day of December 2022.

Submitted and reviewed by:

Approved:

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James M. Bass  
Executive Director

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Robert W. Jenkins, Jr.  
Chairman, Board of Directors