



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

August 26, 2020
AGENDA ITEM #6

Discuss and consider awarding contracts to firms qualified to perform traffic and revenue engineering services for the Mobility Authority

Strategic Plan Relevance:	Regional Mobility
Department:	Finance
Contact:	Bill Chapman, Chief Financial Officer
Associated Costs:	TBD
Funding Source:	Various
Action Requested:	Consider and act on draft resolution

Background -The Central Texas Regional Mobility Authority (the Authority) has a continuing need to monitor traffic and revenue (T&R) for its existing toll projects and for new projects. The studies the Authority receives as a result of T&R consulting services contain a variety of elements related to our toll facility's traffic and revenue including corridor travel demands, future growth characteristics, market capture and demand share. The Authority's Debt Indenture also requires T&R services. These services are used throughout the life of projects from planning, feasibility, financing, construction, and monitoring. The resulting studies vary in confidence levels from sketch level to investment grade. Investment grade studies are required for project financing.

Previous Actions/Brief History of the Project/Program - In December 2008, the Authority issued a Request for Qualifications (RFQ) to identify and obtain the services of a qualified engineering firm to provide traffic and revenue engineering services. Several firms submitted responses setting forth their respective qualifications for the work. From those submittals, the Authority identified the firms that were qualified providers of the required services and subsequently entered contracts with those firms.

Current Action -A Request for Qualifications to identify and obtain the services of a qualified engineering firm(s) to provide traffic and revenue engineering services was released on July 21, 2020. Three firms submitted responses to the RFQ. The responding firms included C&M Associates, Inc, CDM Smith, and Stantec. An Evaluation Committee comprised of Bill Chapman, CFO; Mary Temple, Controller; Robert Goode, Deputy Executive Director; Justin Word, Director of Engineering; and Richard Ramirez, Financial Advisor, determined if the firms were qualified

providers. The Evaluation Committee's recommendation was presented to the Executive Director at which time each firm's qualifications were reviewed in order to support the Evaluation Committee's recommendation.

Staff Recommendation – Staff recommends that the Board adopt the list of qualified providers to include:

- C&M Associates, Inc,
- CDM Smith, and
- Stantec

Staff also recommends that the Board authorize the Executive Director to negotiate master agreements with all qualified providers. These master agreements, including any initial work authorizations, will be brought to the Board for approval.

Funding – Funding for the traffic and revenue consulting services will come from a variety of sources including the Operating Budget and Project Funding depending on the purpose of the T&R study.

Backup Provided: Draft Resolution

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 20-0XX

**AWARDING CONTRACTS TO FIRMS QUALIFIED TO PERFORM
TRAFFIC AND REVENUE ENGINEERING SERVICES**

WHEREAS, the Central Texas Regional Mobility Authority (Mobility Authority) has an ongoing need for traffic and revenue engineering services on its existing toll projects and to develop new toll projects; and

WHEREAS, in order to ensure the Mobility Authority has access to professional traffic and revenue engineering services, the Executive Director issued a Request for Qualifications (RFQ) for traffic and revenue engineering services on July 21, 2020; and

WHEREAS, the Mobility Authority received timely responses to the RFQ from C&M Associates, Inc. (C&M), CDM Smith Inc. (CDM smith) and Stantec Consulting Services, Inc. (Stantec); and

WHEREAS, an Evaluation Committee comprised of the Mobility Authority's Deputy Executive Director, Chief Financial Officer, Controller, Director of Engineering, and an outside financial adviser evaluated the responses based on the criteria set forth in the RFQ and recommended that the Mobility Authority should attempt to negotiate agreements with all three of the responding firms; and

WHEREAS, after reviewing the recommendation of the Evaluation Committee, the Executive Director requests that the Board to authorize him to negotiate separate contracts for traffic and revenue engineering services with C&M, CDM Smith and Stantec; and

NOW THEREFORE, BE IT RESOLVED that the Board hereby authorizes the Executive Director to negotiate separate contracts for traffic and revenue engineering services with C&M Associates Inc., CDM Smith Inc., and Stantec Consulting Services, Inc.; and

BE IT FURTHER RESOLVED that once each agreement is reached, the Executive Director shall present that proposed contract to the Board for its approval.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 26th day of August 2020.

Submitted and reviewed by:

Approved:

Geoffrey Petrov, General Counsel

Robert W. Jenkins, Jr.
Chairman, Board of Directors