



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

September 27, 2023
AGENDA ITEM #8

Approve the annual cyber security training compliance report for submittal to the Texas Department of Information Resources as required by Texas Government Code §2054.5191

Strategic Plan Relevance: Stewardship
Department: Information Technology
Contact: Greg Mack, Director of IT and Toll Systems
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on draft resolution

Project Description/Background:

The Mobility Authority is required by state statute to complete the Texas Certified Cybersecurity Training Program prior to August 31st each year and certify the completion to the Texas Department of Information Resources (DIR). The Mobility Authority utilizes a certified training program to ensure employees and board members comply with training requirements.

Texas Government Code Section 2054.5191(b) states that a cybersecurity training program must: Focus on forming information security habits and procedures that protect information resources; and teach best practices for detecting, assessing, reporting, and addressing information security threats.

Government entities must complete the training requirements every year by August 31st. Additionally per the state statute, the governing board of the entity must certify the completion annually using the DIR [Cybersecurity Training Certification for State and Local Governments](#) portal.

This agenda item is requesting the board certify compliance with the cybersecurity training statutory requirement. Approval of this item would also designate the Executive Director, Chief Financial Officer or Director of Information Technology (IT) as

staff authorized to report cybersecurity training compliance to the appropriate DIR entity.

Financing: n/a

Action requested/Staff Recommendation: Staff recommends board approval for the Executive Director, Chief Financial Officer or Director of IT positions as staff authorized to report required cybersecurity training compliance to the appropriate DIR entity. Staff further recommends the board certify to DIR compliance with the annual cybersecurity required training as prescribed by state statute.

Backup provided:

Draft resolution

Cybersecurity Training Completion Report

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 23-0XX

**APPROVING THE ANNUAL CYBER SECURITY TRAINING COMPLIANCE REPORT
FOR SUBMITTAL TO THE TEXAS DEPARTMENT OF INFORMATION RESOURCES**

WHEREAS, pursuant to Tex. Gov't Code §2054.5191, the Central Texas Regional Mobility Authority (Mobility Authority) is required to (1) identify Mobility Authority employees and appointed officials who have access to the Mobility Authority's computer system and use computer system and use a computer to perform at least 25 percent of the employee's or officials required duties and (2) require those employees and officials to complete the Texas Certified Cybersecurity Training Program prior to August 31st each year; and

WHEREAS, Tex. Gov't §2054.5191 also requires the Mobility Authority Board of Directors (Board) to verify and report completion of the cybersecurity training program to the Texas Department of Information Resources; and

WHEREAS, the Executive Director has prepared and presented a cybersecurity training completion report to the Board demonstrating compliance with Tex. Gov't §2054.5191 which is attached hereto as Exhibit A; and

WHEREAS, the Executive Director certifies to the Board that the information contained in the training completion report attached hereto as Exhibit A covers all Mobility Authority employees and appointed officials who have access to the Mobility Authority's computer system and use a computer to perform at least 25 percent of the employee's or official's required duties.

NOW THEREFORE, BE IT RESOLVED, that the Board has verified that the Mobility Authority employees and officials subject to Tex. Gov't Code §2054.5191 have completed a Texas Certified Cybersecurity Training Program prior to August 31, 2023; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes and directs the Executive Director, Chief Financial Officer and Director of Information Technology to perform all actions necessary to report the Mobility Authority's completion of a Texas Certified Cybersecurity Training Program to the Texas Department of Information Resources in accordance with Tex. Gov't §2054.5191.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 27th day of September 2023.

Submitted and reviewed by:

Approved:

James M. Bass
Executive Director

Robert W. Jenkins, Jr.
Chairman, Board of Directors

Exhibit A

Campaign Content

Campaign Summary

Texas Cybersecurity Awareness Training from KnowBe4

User Progress

Report Type

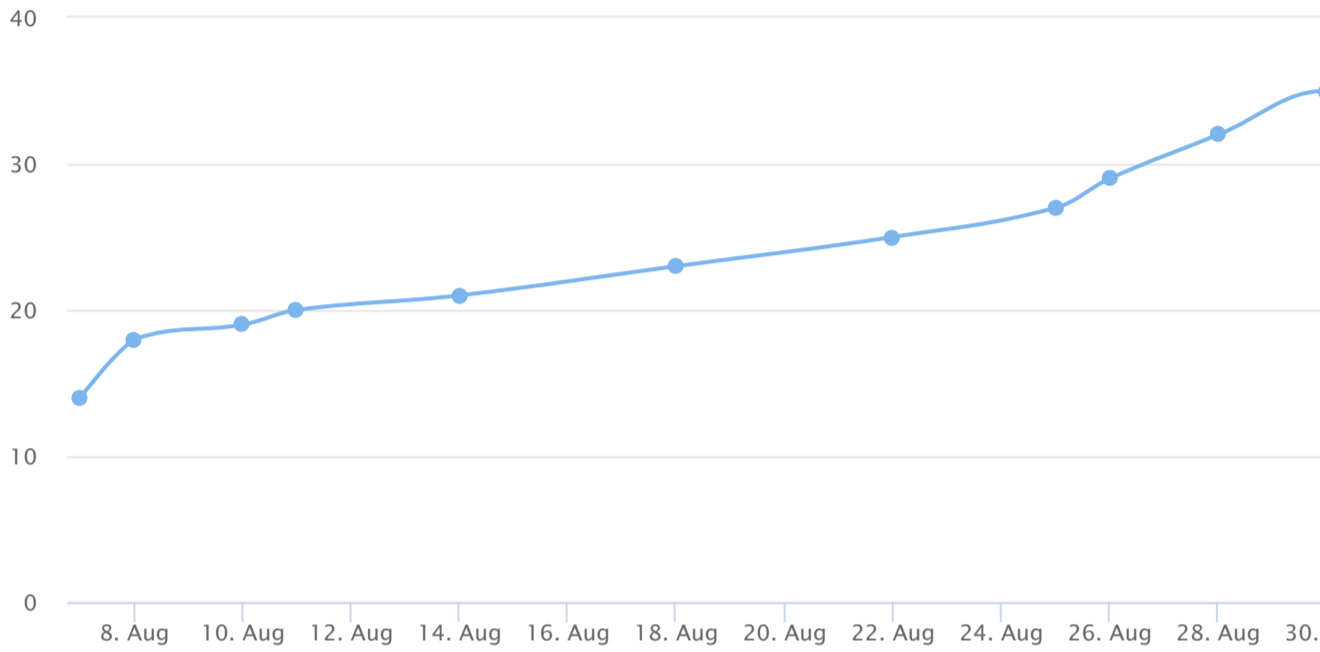
Display by Complete Assignments

User Status

Active Users

User Activity

Number of Users who have completed their assignments



Status **Completed**

Start Date **08/07/2023, 10:00 AM**

End Date **09/01/2023, 12:59 AM**

Users **35**

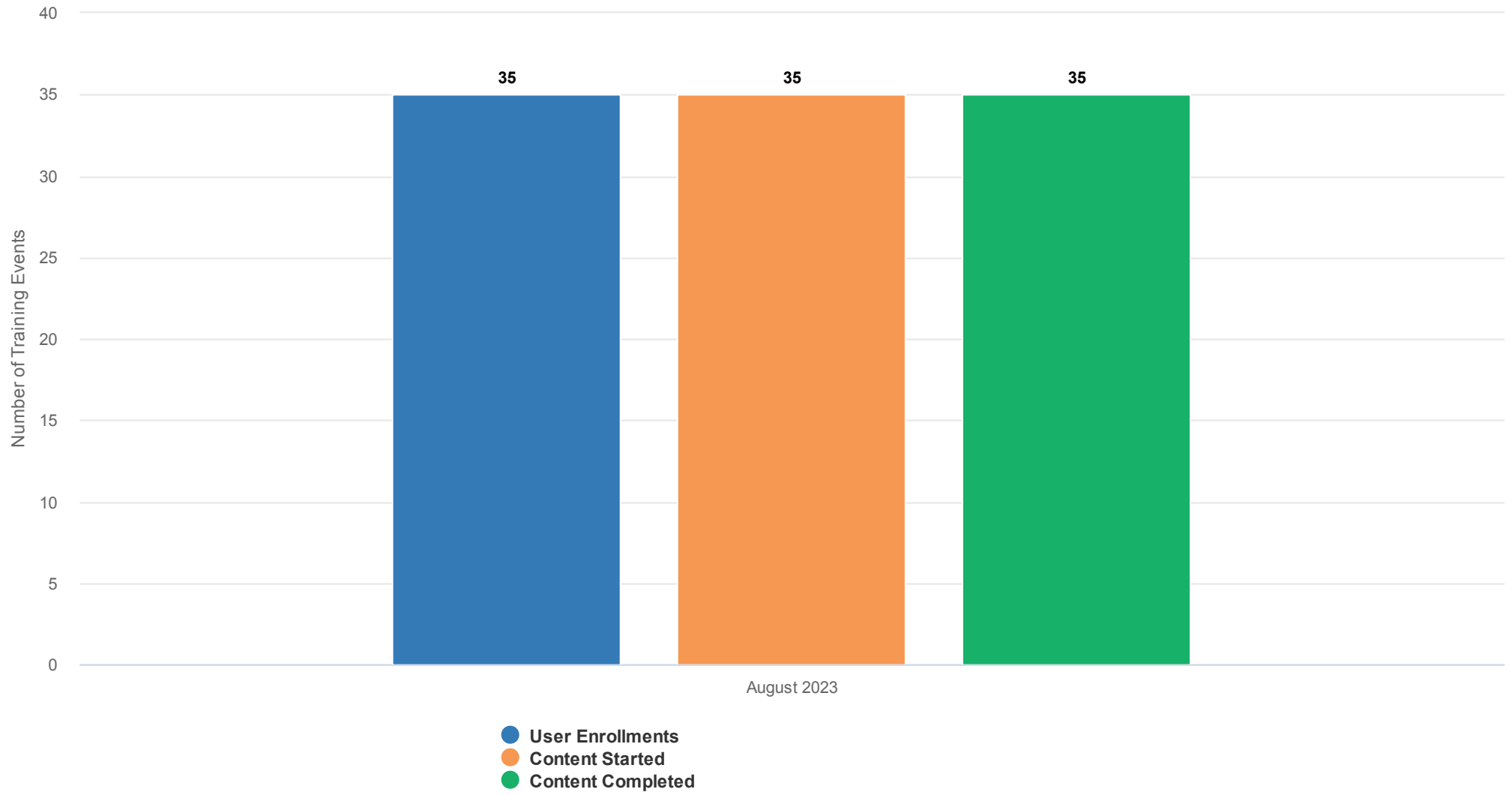
Auto-Enroll **Yes**

Scheduled Notifications

- [Remind Users 7 days after enrollment and every 7 days thereafter](#)
- [Send welcome notification to Users on enrollment](#)

All Training Activity

This report displays a count of training events, grouped by month.



Report Details ▼

Date Range: Enrolled within Last 90 Days (06/20/2023 - 09/18/2023)

User Groups: All Users

Exclude User Groups: All Users

Training Campaigns: All Training Campaigns

Training Campaigns Additional Criteria: Campaign Training

Content Types: All Content Types

Training Statuses: All Training Statuses

Training Statuses Additional Criteria: All Training Statuses

User Status: Active

Selections without relevant data will not appear on this report.