



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

June 30, 2021  
**AGENDA ITEM #2**

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Approve the minutes from the May 21,  
2021 Board Budget Workshop & the  
May 26, 2021 Regular Board Meeting

Strategic Plan Relevance: Regional Mobility  
Department: Legal  
Contact: Geoff Petrov, General Counsel  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: Consider and act on motion to approve minutes

**Description/Background:** Approve the attached draft minutes for the May 21, 2021 Board Budget Workshop & the May 26, 2021 Regular Board Meeting.

**Backup provided:** Draft minutes

## MINUTES

### Budget Workshop of the Board of

### Directors of the

### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Friday, May 21, 2021

2:00 p.m.

This was a video conference meeting. Notice of the meeting was posted May 17, 2021 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins was present on the video conference meeting as were Vice Chair Meade, Board Members David Armbrust, Mike Doss, Heather Gaddes, John Langmore, and David Singleton.

**An archived copy of the live-streamed audio of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/05212021-930>

1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 2:05 p.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

#### **Workshop presentations**

2. Draft FY 2022 Operating Budget

Presentation and overview of the draft FY 2022 Operating Budget by Bill Chapman, Interim Executive Director and Chief Financial Officer. Presentation of individual department budgets by Mobility Authority staff. Board Members discussed various budget items and provided feedback to staff. No action was taken.

3. Closing Comments and Feedback

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 3:49 p.m.

4. Adjourn Meeting

## MINUTES

### Regular Meeting of the Board of

### Directors of the

### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, May 26, 2021

9:00 a.m.

This was a video conference meeting. Notice of the meeting was posted May 20, 2021 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins was present on the video conference meeting as were Vice Chair Meade, Board Members David Armbrust, Heather Gaddes, John Langmore, and Mike Doss.

**An archived copy of the live-streamed audio of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/05262021-623>

1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:02 a.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

#### **Consent Agenda**

2. Approve the minutes from the April 28, 2021 Regular Board Meeting.
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual violator Program.

Chairman Jenkins tabled Item No. 3

<b>MOTION:</b>	Approve Item No. 2 under the Consent Agenda.
<b>RESULT:</b>	Approved (Unanimous); 6-0
<b>MOTION:</b>	Mike Doss
<b>SECONDED BY:</b>	John Langmore
<b>AYE:</b>	Armbrust, Doss, Gaddes, Jenkins, Langmore, Meade

## Regular Items

4. Accept the financial statements through April 2021.

Presentation by Bill Chapman, Interim Executive Director and Chief Financial Officer and Mary Temple, Controller.

**MOTION:** Accept the financial statements through April 2021.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** Mike Doss

**SECONDED BY:** Heather Gaddes

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Langmore, Meade

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 21-032**

5. Discuss and consider awarding a contract for construction engineering and inspection services for the 183 North Mobility Project.

Presentation by Mike Sexton, P.E., Acting Director of Engineering and TW Lowe, Vice President, LJA Engineering, Inc. addressed the Board.

**MOTION:** Award a contract for construction engineering and inspection services for the 183 North Mobility Project to LJA Engineering, Inc.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** John Langmore

**SECONDED BY:** Mike Doss

**AYE:** Armbrust, Doss, Gaddes, Jenkins, Langmore, Meade

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 21-033**

6. Discuss and consider awarding a contract for independent environmental compliance manager services for the 183 North Mobility Project.

Presentation by Mike Sexton, P.E., Acting Director of Engineering and Kevin Ramberg, Project Manager, ACI Group LLC addressed the Board.

**MOTION:** Award a contract for independent environmental compliance manager services for the 183 North Mobility Project to ACI Group, LLC.

**RESULT:** Approved (Unanimous); 6-0  
**MOTION:** David Armbrust  
**SECONDED BY:** John Langmore  
**AYE:** Armbrust, Doss, Gaddes, Jenkins, Langmore, Meade  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 21-034**

7. Discuss and consider approving a contract with CP&Y Inc. for design and construction-phase services for the Barton Skyway Ramp Relief Project.

Presentation by Mike Sexton, P.E., Acting Director of Engineering.

**MOTION:** Approve a contract with CP&Y Inc. for design and construction-phase services for the Barton Skyway Ramp Relief Project.

**RESULT:** Approved (Unanimous); 6-0  
**MOTION:** Mike Doss  
**SECONDED BY:** Nikelle Meade  
**AYE:** Armbrust, Doss, Gaddes, Jenkins, Langmore, Meade  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 21-035**

### **Briefings and Reports**

8. Executive Director Report.

Presentation by Bill Chapman, Interim Executive Director and Chief Financial Officer.

- A. Park and Ride services procurement

Jeff Dailey, Deputy Executive Director answered questions.

- B. Draft FY 2022 Operating Budget

### **Executive Session**

Chairman Jenkins announced there would be no Executive Session and tabled items 9 thru 11.

9. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
10. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
11. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

**Regular Items**

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 10:08 a.m.

12. Adjourn Meeting.