



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

December 16, 2020  
**AGENDA ITEM #2**

---

Approve the minutes from the  
November 9, 2020 Special Called Board  
Meeting and the November 18, 2020 Regular  
Board Meeting

Strategic Plan Relevance: Regional Mobility  
Department: Legal  
Contact: Geoffrey Petrov, General Counsel  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the November 9, 2020 Special Called Board Meeting and the November 18, 2020 Regular Board Meeting.

Backup provided: Draft minutes, November 9, 2020 Special Called Board Meeting & November 18, 2020 Regular Board Meeting

## MINUTES

### Special Called Meeting of the Board of

#### Directors of the

#### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

**Monday, November 9, 2020**

This was a video conference meeting. Notice of the meeting was posted November 6, 2020 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins and Vice Chair Meade, board members David Singleton, Mark Ayotte, John Langmore and Mike Doss were present on the video conference.

**An archived copy of the live-streamed audio of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/11102020-644>

1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 3:46 p.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

#### **Regular Items**

2. Authorize the Executive Director to take all actions necessary to amend the drainage easement on the CTRMA 290E maintenance yard property at 8824 Old Manor Road, Austin, TX, 78724.

Presentation by Robert Goode, Deputy Executive Director.

<b>MOTION:</b>	Authorize the Executive Director to take all actions necessary to amend the drainage easement on the CTRMA 290E maintenance yard property at 8824 Old Manor Road, Austin, TX, 78724
<b>RESULT:</b>	Approved 6-0;
<b>MOTION:</b>	David Singleton
<b>SECONDED BY:</b>	Nikelle Meade
<b>AYE:</b>	Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 3:56 p.m.

**3.** Adjourn meeting.

## MINUTES

### Regular Meeting of the Board of

### Directors of the

### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, November 18, 2020

9:00 a.m.

This was a video conference meeting. Notice of the meeting was posted November 13, 2020 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins was present at the Lebermann Board room and on the video conference meeting were Vice Chair Meade, Board Members David Armbrust, Mark Ayotte, John Langmore and Mike Doss.\*

**An archived copy of the live-streamed audio of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/11182020-721>

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:02 a.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

1. Welcome and opportunity for public comment.

Chairman Jenkins welcomed Eboni Bond to address the Board during the open comment period. However, due to technical difficulties, Ms. Bond spoke immediately following Item No. 13.\*\*

#### **Consent Agenda**

NOTE: John Langmore requested that Item No. 6 be moved to Regular Items for discussion.

2. Approve the minutes from the October 28, 2020 Regular Board Meeting.
3. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

**ADOPTED AS: RESOLUTION NO. 20-075**

4. Approve an interlocal agreement with the Texas Department of Transportation for sharing intelligent transportation systems data.

**ADOPTED AS: RESOLUTION NO. 20-076**

5. Approve Amendment No. 1 to the First Amended and Restated Maintenance Contract with Kapsch TrafficCom USA, Inc. to change the hours of operations for the Traffic & Incident Management (TIM) Center.

**ADOPTED AS: RESOLUTION NO. 20-077**

7. Approve Work Authorization No. 2 with Cofiroute USA, LLC for toll bill and website changes.

**ADOPTED AS: RESOLUTION NO. 20-078**

8. Amend Chapter 4, Article 23 of the Mobility Authority Policy Code regarding the disposition of salvage or surplus property.

**ADOPTED AS: RESOLUTION NO. 20-079**

9. Amend Chapter 4, Article 15 of the Mobility Authority Policy Code regarding the use of Texas Department of Information Resources (DIR) Cooperative Contracts Services.

**ADOPTED AS: RESOLUTION NO. 20-080**

10. Approve Amendment No. 2 to the contract with RS&H, Inc. to extend the termination date for construction inspection services for the 183 South Project.

**ADOPTED AS: RESOLUTION NO. 20-081**

11. Approve Supplemental Work Authorization No. 2 to Work Authorization No. 2 with Rodriguez Engineering Laboratories, LLC to extend the termination date for material acceptance testing services for the 183 South Project.

**ADOPTED AS: RESOLUTION NO. 20-082**

12. Approve Amendment No. 2 to the contract with McGray & McGray Land Surveyors, Inc. to extend the termination date for survey quality assurance services for the 183 South Project.

**ADOPTED AS: RESOLUTION NO. 20-083**

**MOTION:** Approve Item Nos. 3 thru 12 under except for Item No. 6 under the consent agenda  
**RESULT:** Approved 6-0;  
**MOTION:** John Langmore  
**SECONDED BY:** Nikelle Meade  
**AYE:** Armbrust, Ayotte, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**Regular Items**

\*NOTE: Mike Doss joined the Board Meeting via video conference at 9:12 a.m.

6. Approve Work Authorization No. 2 under the First Amended and Restated Maintenance Contract with Kapsch TrafficCom USA Inc. for the replacement of toll equipment cameras on the 183A and 290E toll facilities.

Presentation by Greg Mack, Assistant Director of IT & Toll Systems

**MOTION:** Approve Work authorization No. 2 under the First Amended and Restated Maintenance Contract with Kapsch TrafficCom USA Inc. for the replacement of toll equipment cameras on the 183A and 290E toll facilities  
**RESULT:** Approved 7-0;  
**MOTION:** Mark Ayotte  
**SECONDED BY:** Mike Doss  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 20-084**

13. Authorize the Issuance, Sale and Delivery of a Central Texas Regional Mobility Authority Subordinate Lien Revenue Bonds (TIFIA Bonds), in accordance with specified parameters for the refunding of TIFIA bonds on 183A Phase III, 290E Direct Connectors, and 183 South.

Presentation by Bill Chapman, Chief Financial Officer.

**MOTION:** Authorize the Issuance, Sale and Delivery of a Central Texas Regional Mobility Authority Subordinate Lien Revenue Bonds (TIFIA Bonds), in accordance with specified parameters for the refunding of TIFIA bonds on 183A Phase III, 290E Direct Connectors, and 183 South.

**RESULT:** Approved 7-0;  
**MOTION:** John Langmore  
**SECONDED BY:** David Armbrust  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 20-085**

**\*\*PUBLIC COMMENT:** Ms. Eboni Bond suggested that the Board consider a flat monthly fee for unlimited toll road use.

- 14.** Discuss and consider approving a contract with RS&H Inc. for construction engineering and inspection services for the 183A Phase III Project.

Presentation by Mike Sexton, P.E., Acting Director of Engineering.

**MOTION:** Approve Work a contract with RS&H Inc. for construction engineering and inspection services for the 183A Phase III Project.  
**RESULT:** Approved 7-0;  
**MOTION:** Mike Doss  
**SECONDED BY:** Nikelle Meade  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 20-086**

- 15.** Discuss and consider approving Work Authorization No. 16 with Atkins North America, Inc. for general engineering consultant services to provide project management and construction oversight on the 183A Phase III Project.

Presentation by Mike Sexton, P.E., Acting Director of Engineering.

**MOTION:** Approve Work Authorization No. 16 with Atkins North America, Inc. for general engineering consultant services to provide project management and construction oversight on the 183A Phase III Project.  
**RESULT:** Approved 7-0;  
**MOTION:** Mike Doss  
**SECONDED BY:** John Langmore  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade,

**NAY:** Singleton  
None.

**ADOPTED AS: RESOLUTION NO. 20-087**

**Briefings and Reports**

**16. Report on the Mobility Authority's Qualified Veteran Toll Discount Program**

Presentation by Tracie Brown, Director of Operations

**17. Executive Director Report**

Presentation by Mike Heiligenstein, Executive Director

**B. 183 South Project – Change Order #21b, Wall 125 Differing Site Condition**

Presentation by Mike Sexton, P.E., Acting Director of Engineering

**A. Effect of COVID-19 on agency operations**

**Executive Session**

Chairman Jenkins announced in open session at 10:08 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following item:

**20. Discuss personnel matters as authorized by §551.074 (Personnel Matters).**

After completing the executive session, the Board reconvened in open meeting at 10:26 a.m.

**Regular Items**

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 10:28 a.m.

**21. Adjourn.**