



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

July 29, 2020
AGENDA ITEM #7

Discuss and consider awarding a contract
for general systems consulting services

Strategic Plan Relevance:	Regional Mobility
Department:	Operations
Contact:	Tracie Brown, Director of Operations
Associated Costs:	N/A
Funding Source:	General Fund
Action Requested:	Consider and act on draft resolution

Summary:

Background - On May 29, 2020 the Mobility Authority issued a Request for Qualifications (RFQ) for general systems consulting services. The General Systems Consultant (GSC) provides the Mobility Authority with independent and objective assistance to ensure its electronic toll collection and PBM systems are functioning at optimal levels and perform other related tasks. The GSC scope of services includes services related to electronic toll collection systems, both roadside and video tolling; interoperability; technical project support; information technology services and other related tasks.

After completing an evaluation of the proposals, staff will present a recommendation to the Board for its consideration of award to the firm that best demonstrates competence, knowledge and qualifications during the procurement process.

The term of the proposed GSC agreement is one initial five (5) year term with one 2-year renewal option. Notice to Proceed is expected in early September 2020, after the Board's consideration of the negotiated Agreement at the August board meeting. This schedule allows for a transition between the current GSC vendor and the successful firm.

Current Action – The following table summarizes the various procurement process elements.

Publication

The RFQ was released on May 29, 2020 and published in the Austin American Statesman and under the “Business Opportunities” sections of the Mobility Authority’s and IBTTA’s websites.

Submittals

Four proposals were received in response to the RFQ. The responding firms included Athenian Consulting Group, Fagan Consulting, Milligan Partners and RS&H.

Oral Interviews

Oral interviews were conducted July 7-9th. During the interview each firm presented their qualifications and experience followed by a Q&A period.

Scoring

The Evaluation Committee was comprised of Tracie Brown, Director of Operations; Steve Pustelnyk, Director of Public Outreach; and Mike Sexton, Assistant Director of Engineering. Bill Chapman, Chief Financial Officer, performed the required financial reviews. Greg Mack and Cory Bluhm served as the Observation Committee. The Observation Committee members did not participate in the scoring of the proposals but provided technical expertise as needed during the process.

The proposals were evaluated according to the response elements outlined in the RFQ: team organization and staff qualifications, including process for enhancing HUB/DBE participation (40); proven experience of Respondent to successfully complete the tasks outlined in the scope of services (50); quality of Statement of Qualifications Submittal (10); and acceptable financial condition (Pass/Fail).

The sum of the weighted scores determined the Evaluation Committee’s recommendation.

Recommendation Review

The Evaluation Committee’s recommendation was presented to the Executive Director during a formal review meeting during which the RFQ elements, procurement process and submittal scores were discussed. References were presented to the Executive Director to support the Evaluation Committee’s award recommendation.

Previous Actions – MSX International was engaged as the Authority’s first General Systems Consultant in 2007 to assist in the development and testing of the toll system for 183A, the Authority’s first tolled facility. In 2014, the Board approved transitioning the MSX contract to Fagan Consulting. In June 2019 the Board approved a one-year extension of Fagan Consulting’s contract through September 30, 2020.

Action Requested/Staff Recommendation – The Executive Director will present the recommendation for award of a contract for general systems consulting services at the July 29, 2020 board meeting. Staff recommends approval of this recommendation once shared.

Financing – General Fund

Backup Provided - None

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 20-0XX

AWARDING A CONTRACT FOR GENERAL SYSTEMS CONSULTING SERVICES

WHEREAS, the Central Texas Regional Mobility Authority (Mobility Authority) utilizes a general systems consultant to provide independent oversight and guidance regarding the development and operation of both its electronic toll collection system and Pay By Mail system; and

WHEREAS, the Mobility Authority's agreement with its current general systems consultant, Fagan Consulting LLC, expires on September 30, 2020; and

WHEREAS, in order to avoid an interruption in general systems consulting services, the Executive Director issued a Request for Qualifications dated May 29, 2020 (RFQ) soliciting firms interested in providing general systems consulting services to the Mobility Authority; and

WHEREAS, the Mobility Authority received four proposals in response to the RFQ by the June 18, 2020 submittal deadline; and

WHEREAS, following a review of each proposal based on the selection criteria set forth in the RFQ, the Evaluation Committee recommended that _____ be selected to provide general systems consulting services to the Mobility Authority; and

WHEREAS, after reviewing the recommendation of the Evaluation Committee, the Executive Director requests that the Board to authorize him to negotiate terms of a contract for general systems consulting services with _____.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the Executive Director to negotiate a contract for general systems consulting services with _____ on behalf of the Mobility Authority consistent with _____'s response to the RFQ, the Mobility Authority's Procurement Policies, and as the Executive Director further determines is in the best interest of the Mobility Authority; and

BE IT FURTHER RESOLVED that once an agreement is reached, the Executive Director shall present that proposed contract to the Board for its approval.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 29th day of July 2020.

Submitted and reviewed by:

Approved:

Geoffrey Petrov, General Counsel

Robert W. Jenkins, Jr.
Chairman, Board of Directors