

## MINUTES

### Regular Meeting of the Board of

### Directors of the

### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, April 29, 2020

9:00 a.m.

This was a video conference meeting. Notice of the meeting was posted April 24, 2020 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins was present at the Lebermann Board room and on the video conference meeting were Vice Chair Nikelle Meade and Board Members David Singleton, David Armbrust, Mark Ayotte, John Langmore and Mike Doss.

**An archived copy of the live-streamed audio of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/04302020-941>

1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:14 a.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

#### **Consent Agenda**

2. Approve the minutes from the March 25, 2020 Regular Board Meeting.
3. Approve an agreement with Ford Audio-Video Systems, LLC for conference room technology updates.

NOTE: at the request of John Langmore, Chairman Jenkins pulled Item 4 for discussion.

**ADOPTED AS: RESOLUTION NO. 20-022**

<b>MOTION:</b>	Approve Item Nos. 2 & 3
<b>RESULT:</b>	Approved 7-0;
<b>MOTION:</b>	Nikelle Meade
<b>SECONDED BY:</b>	David Armbrust

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**Regular Items**

4. Approve agreements with Southwest Research Institute for a Lonestar software sublicense and for the implementation of a Lonestar Advanced Traffic Management System to support regional incident response coordination.

Greg Mack, Assistant Director of IT and Toll Systems answered John Langmore's questions.

**MOTION:** Approve agreements with Southwest Research Institute for a Lonestar software sublicense and for the implementation of a Lonestar Advanced Traffic Management System to support regional incident response coordination  
**RESULT:** Approved 7-0;  
**MOTION:** Mike Doss  
**SECONDED BY:** David Singleton  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 20-023**

5. Discuss and consider the following finance items:

- A. Accept the financial statements through March 2020.

Presentation by Mary Temple, Controller.

**MOTION:** Accept the financial statements through March 2020  
**RESULT:** Approved 7-0;  
**MOTION:** David Singleton  
**SECONDED BY:** Mark Ayotte  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 20-024**

B. Quarterly Report on Budgeted vs. Actual Revenues & Expenses. (briefing only)

Presentation by Robert Goode, Deputy Executive Director and Mary Temple, Controller.

6. Approve financial institutions and qualified brokers authorized to provide investment services and engage in investment transactions with the Mobility Authority and reaffirm the CTRMA investment policy.

Presentation by Mary Temple, Controller.

**MOTION:** Approve financial institutions and qualified brokers authorized to provide investment services and engage in investment transactions with the Mobility Authority and reaffirm the CTRMA investment policy

**RESULT:** Approved 7-0;

**MOTION:** David Singleton

**SECONDED BY:** Mike Doss

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 20-025**

7. Discuss and consider approving a contract with DBi Services LLC for performance-based maintenance services on Mobility Authority roadways and related Texas Department of Transportation facilities.

Presentation by Justin Word, Director of Engineering and David Rader, Executive Vice President, DBi Services LLC answered questions.

**MOTION:** Approve a contract with DBi Services LLC for performance-based maintenance services on Mobility Authority roadways and related Texas Department of Transportation facilities

**RESULT:** Approved 6-0; (John Langmore abstained)

**MOTION:** David Singleton

**SECONDED BY:** Mark Ayotte

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Meade, Singleton

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 20-026**

## **Briefings and Reports**

**8.** 183 South Project Update.

Presentation by Justin Word, Director of Engineering.

**9.** FY 2021 Budget – Process, Preliminary Draft.

Presentation by Robert Goode, Deputy Executive Director and Bill Chapman, Chief Financial Officer.

**10.** Executive Director Board Report:

- A. Effect of COVID-19 on the agency's Pay By Mail operations and recommendations for moving forward.

Presentation by Tracie Brown, Director of Operations.

- B. 290E frontage road repair and rehabilitation.

Presentation by Justin Word, Director of Engineering.

- C. 183 North procurement status.

Presentation by Mike Heiligenstein, Executive Director.

## **Executive Session Pursuant to Government Code, Chapter 551**

Chairman Jenkins announced in open session at 11:47 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

- 11.** Discuss acquisition of one or more parcels or interests in real property needed for the 183A Phase III Project and related legal issues, pursuant to §551.072 (Deliberation Regarding Real Property) and §551.071 (Consultation with Attorney).
- 12.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 13.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 14.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 11:58 a.m.

**Regular Items**

**15.** Approve the purchase of the following described real property for the ultimate configuration of the 183A / SH 29 interchange:

A. A 0.3325-acre parcel, **owned by Lawrence Jordan Gabel, Jr.**, located at 987 N. 183, Liberty Hill, Williamson County, Texas.

**MOTION:** Authorize the Executive Director to execute a purchase agreement in an amount not to exceed \$ 113,760, for approximately 0.3325 acres of real estate **owned by Lawrence Jordan Gabel Jr.** and located at 987 N. 183 in Liberty Hill, Texas 78642 Williamson County for the construction, maintenance, and operation of the 183A Phase III Project by adopting the resolution presented in executive session.

**RESULT:** Approved 7-0;  
**MOTION:** Nikelle Meade  
**SECONDED BY:** David Singleton  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 20-027**

Chairman Jenkins declared the meeting adjourned at 12:03 p.m.

**16.** Adjourn.

Approved May 27, 2020