



CENTRAL TEXAS REGIONAL  
**MOBILITY AUTHORITY**

March 25, 2020  
**AGENDA ITEM #2**

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Approve the minutes from the  
February 26, 2020 Regular Board Meeting

Strategic Plan Relevance: Regional Mobility  
Department: Legal  
Contact: Geoffrey Petrov, General Counsel  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the February 26, 2020 Regular Board Meeting.

Backup provided: Draft minutes, February 26, 2020 Regular Board Meeting

# MINUTES

## Regular Meeting of the Board of

### Directors of the

#### CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, February 26, 2020

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted February 21, 2020 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**An archived copy of the live-streamed video of this meeting is available at:**

<https://mobilityauthority.swagit.com/play/02262020-609>

#### 1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:03 a.m. with the following Board members present: David Armbrust, Mark Ayotte, Mike Doss, John Langmore, Nikelle Meade, and David Singleton

#### 2. Discuss and consider dedicating a portion of the 183A Phase II Project in honor of the service provided by former Mobility Authority Chairman Ray A. Wilkerson.

<b>MOTION:</b>	Dedicate a portion of the 183A Phase II Project in honor of the service provided by former Mobility Authority Chairman Ray A. Wilkerson
<b>RESULT:</b>	Approved 6-0;
<b>MOTION:</b>	David Singleton
<b>SECONDED BY:</b>	Mike Doss
<b>AYE:</b>	Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton
<b>NAY:</b>	None.

**ADOPTED AS: RESOLUTION NO. 20-006**

NOTE: Nikelle Meade was away from the dais at the time of vote.

Chairman Jenkins recessed the Board Meeting and reconvened as the Audit Committee.

### **Audit Committee Meeting**

David Singleton, Chairman of the Audit Committee called the Audit Committee Meeting to order at 9:15 a.m.

#### **3. Audit Committee Meeting**

A. Audit Committee Meeting called to order by Committee Chairman Singleton.

Mary Temple, Controller presented this item.

B. Authorize the engagement of a firm to provide independent auditing services.

**MOTION:** Authorize the engagement of a firm to provide independent auditing services.

**RESULT:** Approved (Unanimous); 6-0

**MOTION:** David Armbrust

**SECONDED BY:** Mark Ayotte

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton

**NAY:** None.

**ADOPTED AS: RESOLUTION NO. 20-007**

NOTE: Nikelle Meade was away from the dais at the time of vote.

Mary Temple, Controller introduced the auditor, Joel Perez, RSM US LLC and presentation was provided by auditor.

C. Adjourn Audit Committee.

NOTE: Nikelle Meade returned to the dais at 9:31 a.m.

David Singleton adjourned the Audit Committee Meeting and Chairman Jenkins reconvened the Board Meeting in open session at 9:35 a.m.

### **Regular Items**

#### **4. Approve the minutes from the January 29, 2020 Regular Board Meeting.**

**MOTION:** Approve the minutes from the January 29, 2020 Regular Board Meeting.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Nikelle Meade  
**SECONDED BY:** John Langmore  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.

**5. Approve and adopt the 2019 Mobility Authority Annual Report.**

Dee Anne Heath, Director of Government Relations and Communications presented this item.

**MOTION:** Approve and adopt the 2019 Mobility Authority Annual Report.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Mike Doss

**SECONDED BY:** Mark Ayotte

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Singleton

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 20-008**

**6. Accept the financial statements for January 2020.**

Mary Temple, Controller presented this item and Dee Anne Heath, Director of Government Relations and Communications answered questions.

**MOTION:** Accept the financial statements for January 2020.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** David Singleton

**SECONDED BY:** Mike Doss

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 20-009**

**7. Discuss and consider awarding a contract for financial advisory services.**

Bill Chapman, Chief Financial Officer presented this item and Richard Ramirez, Hilltop Securities answered questions.

**MOTION:** Award a contract to Hilltop Securities for financial advisory services.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** David Armbrust

**SECONDED BY:** Nikelle Meade

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS:** RESOLUTION NO. 20-010

**8. Discuss and consider approving an agreement with Luna Data Solutions Inc. for the implementation and licensing of a video sharing system to support regional incident response coordination.**

Tracie Brown, Director of Operations presented this item.

**MOTION:** Approve an agreement with Luna Data Solutions Inc. for the implementation and licensing of a video sharing system for regional incident response coordination.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** David Armbrust

**SECONDED BY:** Mark Ayotte

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS:** RESOLUTION NO. 20-011

**9. Discuss and consider approving an agreement with Ford-Audio Visual Systems, LLC for conference room technology updates.**

Tracie Brown, Director of Operations presented this item.

Chairman Jenkins tabled this item for consideration at a future Board Meeting.

**10. Discuss and consider approving Amendment No. 1 to the Interlocal Agreement with the Texas A&M Transportation Institute for a technology corridor strategy.**

Jeff Dailey, Deputy Executive Director and Mia Zmud, Mobility Innovation Manager presented this item.

**MOTION:** Approve Amendment No. 1 to the Interlocal Agreement with Texas A&M Institute for a technology corridor strategy.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** John Langmore

**SECONDED BY:** Nikelle Meade

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 20-012**

**11. Discuss and consider approving an interlocal agreement with the Capital Area Rural Transportation System to provide funding for the Eastside Bus Plaza transfer facility.**

Jeff Dailey, Deputy Executive Director presented this item and David Marsh, General Manager of the Capital Area Rural Transportation System answered questions.

**MOTION:** Approve an interlocal agreement with the Capital Area Rural Transportation System to provide funding for the Eastside Bus Plaza transfer facility.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** John Langmore

**SECONDED BY:** Mike Doss

**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

**NAY:** None.

**ADOPTED AS:** **RESOLUTION NO. 20-013**

**12. Discuss and consider approving Work Authorization No. 15 with Atkins North America, Inc. for general engineering consultant services for the development of the Manor Expressway (290E) Phase IV Project.**

Justin Word, P.E., Director of Engineering presented this item.

**MOTION:** Approve Work Authorization No. 15 with Atkins North America, Inc. for general engineering consultant services for the development of the Manor Expressway (290E) Phase IV Project.

**RESULT:** Approved (Unanimous); 7-0

**MOTION:** Nikelle Meade  
**SECONDED BY:** David Armbrust  
**AYE:** Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton  
**NAY:** None.  
**ADOPTED AS:** **RESOLUTION NO. 20-014**

### **Briefings and Reports**

#### **13. Update on transportation projects.**

A. 183 South

Justin Word, P.E., Director of Engineering presented this item.

B. 183 North

Justin Word, P.E., Director of Engineering presented this item.

C. 183A Phase III

Justin Word, P.E., Director of Engineering presented this item.

D. MoPac South

Dee Anne Heath, Director of Government Relations and Communications presented this item.

E. Barton Skyway

Justin Word, P.E., Director of Engineering presented this item.

#### **14. Roadway Technology Plan**

Jeff Dailey, Deputy Executive Director presented this item.

#### **15. Executive Director Board Report.**

Mike Heiligenstein presented this item.

A. 45SW Awards

B. WTS Rosa Parks Diversity Leadership Award

- C. Future CTRMA Headquarters
- D. Workforce update
- E. New employee introduction

At 11:58 a.m., Chairman Jenkins recessed the open meeting and the Board reconvened in Executive Session to deliberate the following items:

**Executive Session**

- 16. Discuss acquisition of one or more parcels or interests in real property needed for the ultimate configuration of the 183A / SH 29 interchange and related legal issues, pursuant to §551.072 (Deliberation Regarding Real Property) and §551.071 (Consultation with Attorney).
- 17. Discuss acquisition of one or more parcels or interests in real property needed to serve as a headquarters for the Central Texas Regional Mobility Authority and related legal issues, pursuant to §551.072 (Deliberation Regarding Real Property) and §551.071 (Consultation with Attorney).
- 18. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 19. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 20. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 1:44 p.m.

**Regular Items**

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 1:44 p.m.

- 21. Adjourn.