



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

September 11, 2019
AGENDA ITEM #5

Approve the minutes from the
July 24, 2019 Regular Board Meeting

Strategic Plan Relevance:	Regional Mobility
Department:	Legal
Contact:	Geoffrey Petrov, General Counsel
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the July 24, 2019 Regular Board Meeting.

Backup provided: Draft minutes, July 24, 2019 Regular Board Meeting

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, July 24, 2019

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted July 19, 2019 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

An archived copy of the live-streamed video of this meeting is available at:

<https://mobilityauthority.swagit.com/play/07242019-1134>

1. Welcome and opening remarks by the Vice Chair and the members of the Board of Directors

After noting that a quorum of the Board was present, Vice Chair Meade called the meeting to order at 9:02 a.m. with the following Board members present: David Armbrust, Mark Ayotte, Mike Doss, John Langmore and David Singleton.

2. Opportunity for public comment

No comments were offered.

3. Recognize former Chairman Ray Wilkerson for his public service to the community of Central Texas.

Former Mobility Authority Chairman Ray Wilkerson was recognized by Senator Kirk Watson and his representative, Sandy Guzman, Legislative Director and the Mobility Authority Board for his public service to the community of Central Texas.

The board recessed at 9:24 a.m. to allow audience members to convey their thanks to Mr. Wilkerson for his many years of dedicated service.

The board reconvened in open meeting at 9:47 a.m.

Regular Board Items

4. Approve the minutes from the June 26, 2019 Regular Board Meeting.

MOTION: Approve the minutes for the June 26, 2019 Regular Board meeting.

RESULT: Approved (Unanimous); 6-0

MOTION BY: Mark Ayotte

SECONDED BY: David Singleton

AYE: Meade, Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: None

5. **Accept the unaudited financial statements for June 2019.**

Presentation by Mary Temple, Controller.

MOTION: Accept the unaudited financial statements for June 2019.

RESULT: Approved (Unanimous); 6-0

MOTION BY: Mike Doss

SECONDED BY: David Singleton

AYE: Meade, Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: None

ADOPTED AS: RESOLUTION NO. 19-033

6. **Amend the Mobility Policy Code Chapter 4, Article 16, Section 401.013 Purchase Threshold Amounts to comply with federal procurement requirements.**

Presentation by Mary Temple, Controller.

MOTION: Amend the Mobility Policy Code Chapter 4, Article 16, Section 401.013 Purchase Threshold Amounts to comply with federal procurement requirements.

RESULT: Approved (Unanimous); 6-0

MOTION BY: John Langmore

SECONDED BY: David Singleton

AYE: Meade, Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: None

ADOPTED AS: RESOLUTION NO. 19-034

7. **Authorize the Executive Director to negotiate and execute agreements with Travis County and Williamson County for habitual violator road enforcement services.**

Presentation by Tracie Brown, Director of Operations and Brian Cassidy, Partner, Locke Lord LLP.

MOTION: Authorize the Executive Director to negotiate and execute agreements with Travis County and Williamson County for habitual violator road enforcement services.

RESULT: Approved (Unanimous); 6-0

MOTION BY: David Singleton

SECONDED BY: Mike Doss

AYE: Meade, Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: None

ADOPTED AS: **RESOLUTION NO. 19-035**

8. Approve Amendment No. 4 to the Maintenance Services Agreement with Kapsch TrafficCom USA, Inc. to provide maintenance support for the SH 45SW toll project.

Presentation by Tracie Brown, Director of Operations and Greg Mack, Assistant Director of IT and Toll Systems.

MOTION: Approve Amendment No. 4 to the Maintenance Services Agreement with Kapsch TrafficCom USA, Inc. to provide maintenance support for the SH 45SW toll project.

RESULT: Approved (Unanimous); 6-0

MOTION BY: Mark Ayotte

SECONDED BY: John Langmore

AYE: Meade, Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: None

ADOPTED AS: **RESOLUTION NO. 19-036**

9. Approve Work Authorization No. 18 with Kapsch TrafficCom USA, Inc. for toll host upgrade and transaction processing workflow enhancements.

Presentation by Tracie Brown, Director of Operations and Greg Mack, Assistant Director of IT and Toll Systems.

MOTION: Approve Work Authorization No. 18 with Kapsch TrafficCom USA, Inc. for toll host upgrade and transaction processing workflow enhancements.

RESULT: Approved (Unanimous); 6-0

MOTION BY: Mike Doss
SECONDED BY: Mark Ayotte
AYE: Meade, Singleton, Armbrust, Langmore, Ayotte, Doss
NAY: None

ADOPTED AS: RESOLUTION NO. 19-037

10. Approve Amendment No. 2 to the Agreement with Cofiroute USA, LLC to add pricing for habitual violator enforcement, additional customer service support and support for the Qualified Veterans Program.

Presentation by Tracie Brown, Director of Operations.

MOTION: Approve Amendment No. 2 to the Agreement with Cofiroute USA, LLC to add pricing for habitual violator enforcement, additional customer service support and support for the Qualified Veterans Program

RESULT: Approved (Unanimous); 6-0

MOTION BY: David Singleton

SECONDED BY: John Langmore

AYE: Meade, Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: None

ADOPTED AS: RESOLUTION NO. 19-038

11. Approve Amendment No. 1 to the contract with Fagan Consulting to extend the term for an additional year.

Presentation by Tracie Brown, Director of Operations.

MOTION: Approve Amendment No. 1 to the contract with Fagan Consulting to extend the term for an additional year

RESULT: Approved (Unanimous); 6-0

MOTION BY: Mark Ayotte

SECONDED BY: Mike Doss

AYE: Meade, Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: None

ADOPTED AS: RESOLUTION NO. 19-039

12. Award and approve a contract for Communications and Marketing Consultant services.

Presentation by Dee Anne Heath, Director of External Affairs, Media Relations and Jed Buie, Partner, Buie & Co., LLC addressed the Board.

MOTION: Award and approve a contract for Communications and Marketing Consultant services

RESULT: Approved (Unanimous); 6-0

MOTION BY: John Langmore

SECONDED BY: David Armbrust

AYE: Meade, Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: None

ADOPTED AS: RESOLUTION NO. 19-040

13. Approve new maximum and minimum speed limits for the MoPac Express Lanes and related amendments to Mobility Authority Policy Code Section 301.015.

Presentation by Justin Word, P.E., Director of Engineering.

MOTION: Approve new maximum and minimum speed limits for the MoPac Express Lanes and related amendments to Mobility Authority Policy Code Section 301.015.

RESULT: Approved; 5-0

MOTION BY: David Singleton

SECONDED BY: David Armbrust

AYE: Singleton, Armbrust, Langmore, Ayotte, Doss

NAY: Meade

ADOPTED AS: RESOLUTION NO. 19-041

14. Approve Change Order No. 3 to the System-wide Performance Based Maintenance Contract with Roy Jorgenson Associates, Inc. to provide additional mowing at intersections on the MoPac Improvement Project.

Presentation by Justin Word, P.E., Director of Engineering and Michelle Stracener, Project Manager, Atkins.

MOTION: Approve Change Order No. 3 to the System-wide Performance Based Maintenance Contract with Roy Jorgenson Associates, Inc. to provide additional mowing at intersections on the MoPac Improvement Project.

RESULT: Approved (Unanimous); 6-0
MOTION BY: Mike Doss
SECONDED BY: John Langmore
AYE: Meade, Armbrust, Langmore, Ayotte, Doss
NAY: None

ADOPTED AS: RESOLUTION NO. 19-042

15. Approve a short-list of proposers to receive the Request for Detailed Proposals for the 183 North Mobility Project.

Presentation by Robert Goode, Deputy Executive Director and Justin Word, P.E., Director of Engineering.

MOTION: Approve a short-list of proposers to receive the Request for Detailed Proposals for the 183 North Mobility Project.

RESULT: Approved (Unanimous); 6-0
MOTION BY: Mark Ayotte
SECONDED BY: Mike Doss
AYE: Meade, Armbrust, Langmore, Ayotte, Doss
NAY: None

ADOPTED AS: RESOLUTION NO. 19-043

Briefings and Reports

Vice Chair Meade took up item 18.

18. Quarterly Project Updates.

A. MoPac South

Presentation by Justin Word, P.E., Director of Engineering.

B. 183 South

Presentation by Justin Word, P.E., Director of Engineering.

C. SH 45SW

Presentation by Justin Word, P.E., Director of Engineering.

16. Park and Ride Plan Opportunities.

Presentation by Jeff Dailey, Deputy Executive Director and David Marsh, General Manager, Capital Area Rural Transportation System addressed the Board.

17. Briefing and discussion regarding a potential tolling systems agreement with the City of Cibolo.

Presentation by Jeff Dailey, Deputy Executive Director

19. Executive Director Report

A. Board Workshop

Presentation by Mike Heiligenstein, Executive Director.

Executive Session Pursuant to Government Code, Chapter 551

Vice Chair Meade announced that the Board would not meet in Executive Session and tabled items 20 thru 23.

20. Discuss acquisition of one or more parcels or interests in real property needed for the Bergstrom Expressway (183 South) Project and related legal issues, including consideration of the use of eminent domain to condemn property, pursuant to §551.072 (Deliberation Regarding Real Property; Closed Meeting) and §551.071 (Consultation with Attorney; Closed Meeting).

21. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).

22. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).

23. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After confirming that no member of the public wished to address the Board, Vice Chair Meade declared the meeting adjourned at 12:38 p.m.

24. Adjourn meeting