



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

December 11, 2018
AGENDA ITEM #7

Approve the minutes from the
October 31, 2018 Regular Board Meeting

Strategic Plan Relevance:	Regional Mobility
Department:	Legal
Contact:	Geoffrey Petrov, General Counsel
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on draft resolution

Summary:

Approve the attached draft minutes for the October 31, 2018 Regular Board Meeting.

Backup provided: Draft minutes, October 31, 2018 Regular Board Meeting

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, October 31, 2018

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted October 26, 2018 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

An archived copy of the live-streamed video of this meeting is available at:

<https://mobilityauthority.swagit.com/play/10312018-509>

1. Welcome and opening remarks by the Chairman and the members of the Board of Directors.

After noting that a quorum of the Board was present, Chairman Wilkerson called the meeting to order at 9:02 a.m. with the following Board members present: David Armbrust, Mark Ayotte, John Langmore and David Singleton.

2. Opportunity for public comment.

Mike Heiligenstein, Executive Director presented a MoPac Homeowner Appreciation Letter from Michael and Sara Sanchez which is incorporated herein in and included as an attachment.

Consent Agenda

Chairman Ray Wilkerson presented Items No. 3 for Board consideration as the consent agenda.

3. Approve the annual compliance report for submittal to the Texas Department of Transportation as required by 43 Texas Administrative Code §26.65.

ADOPTED AS: Resolution No. 18-054

MOTION: Approve Item No. 3 under the consent agenda.

RESULT: Approved (Unanimous); 5-0

MOTION: Mark Ayotte
SECONDED BY: David Singleton
AYE: Armbrust, Ayotte, Langmore, Singleton, Wilkerson
NAY: None.

Regular Items

4. Dedicating certain bridges on the Manor Expressway (290E) Phase III Project in honor of the service provided by former Mobility Authority Board Member James H. Mills.

Chairman Wilkerson presented this item.

MOTION: Dedicate certain bridges on the Manor Expressway (290E) Phase III Project in honor of the service provided by former Mobility Authority Board Member James H. Mills

RESULT: Approved (Unanimous); 5-0
MOTION: David Singleton
SECONDED BY: Mark Ayotte
AYE: Armbrust, Ayotte, Langmore, Singleton, Wilkerson
NAY: None.

ADOPTED AS: Resolution No. 18-055

5. Approve the minutes from the September 26, 2018 Regular Board Meeting.

MOTION: Approve the minutes from the September 26, 2018 Regular Board Meeting.

RESULT: Approved (Unanimous); 5-0
MOTION: David Singleton
SECONDED BY: Mark Ayotte
AYE: Armbrust, Ayotte, Langmore, Singleton, Wilkerson
NAY: None.

6. Accept the financial statements for September 2018.

Mary Temple, Controller presented this item.

MOTION: Accept the financial statements for September 2018.

RESULT: Approved (Unanimous); 5-0
MOTION: David Singleton
SECONDED BY: John Langmore

AYE: Armbrust, Ayotte, Langmore, Singleton, Wilkerson
NAY: None.

ADOPTED AS: Resolution No. 18-056

7. Consider and take action to authorize the Authority's staff and consultants to take such actions as may be necessary to apply for and negotiate the terms of a loan agreement with the United States Department of Transportation to refinance certain debt obligations relating to the 290 East Phase III Project.

Bill Chapman, Chief Financial Officer and Richard Ramirez, Financial Advisor, Hilltop Securities presented this item.

MOTION: Authorize the Authority's staff and consultants to take such actions as may be necessary to apply for and negotiate the terms of a loan agreement with the United States Department of Transportation to refinance certain debt obligations relating to the 290 East Phase III Project.

RESULT: Approved (Unanimous); 5-0

MOTION: John Langmore

SECONDED BY: David Singleton

AYE: Armbrust, Ayotte, Langmore, Singleton, Wilkerson

NAY: None.

ADOPTED AS: Resolution No. 18-057

8. Discuss and consider modifying the annual toll rate escalation becoming effective on January 1, 2019.

Bill Chapman, Chief Financial Officer presented this item.

9. Approve a toll rate for the SH 45SW Project.

Bill Chapman, Chief Financial Officer presented this item.

MOTION: Approve a toll rate for the SH 45SW Project.

RESULT: Approved (Unanimous); 5-0

MOTION: John Langmore

SECONDED BY: David Singleton

AYE: Armbrust, Ayotte, Langmore, Singleton, Wilkerson

NAY: None.

ADOPTED AS: Resolution No. 18-058

10. Amend Mobility Authority Policy Code Chapter 3, Article 1, Subchapter A, Toll Rates & B, Toll Collections, and Article 2, Operations, to change the escalation methodology for the minimum toll rate on the MoPac Express Lanes; implement the Qualified Veteran's Discount Program, the Habitual Violator Policy and the new Pay By Mail Program adopted by the Board; update provisions related to tag transponder usage to address interoperability; and, prohibit vehicles weighing more than one ton from using the tolled express lanes.

Tracie Brown, Director of Operations presented this item.

NOTE: Resolution was amended by the Board approving all of the Policy Code amendments except for the prohibition of vehicle in the express lane weighing more than 1 ton.

MOTION: Approve the Policy Code amendments except for the amendment prohibiting vehicles in the express lane weighing over 1 ton

RESULT: Approved (Unanimous); 5-0

MOTION: Mark Ayotte,

SECONDED BY: John Langmore

AYE: Armbrust, Ayotte, Langmore, Singleton, Wilkerson

NAY: None.

ADOPTED AS: Resolution No. 18-059

11. Award a contract for Professional Engineering Design Services for the 183A Phase III Project.

Justin Word, P.E., Director of Engineering presented this item.

MOTION: Award a contract for Professional Engineering Design Services for the 183A Phase III Project.

RESULT: Approved (Unanimous); 5-0

MOTION: John Langmore

SECONDED BY: Mark Ayotte

AYE: Armbrust, Ayotte, Langmore, Singleton, Wilkerson

NAY: None.

ADOPTED AS: Resolution No. 18-060

Briefings and Reports

12. Quarterly update on transportation projects under construction:

A. MoPac Improvement Project.

Mike Heiligenstein, Executive Director presented this item.

B. 183 South Project.

Justin Word, P.E., Director of Engineering and Scott Yargas, Project Director, Colorado River Constructors presented this item.

C. SH 45SW Project.

Justin Word, P.E., Director of Engineering and Charlotte Gilpin, P.E., K. Friese & Associates presented this item.

13. Qualified Veterans Discount Program Update.

Tracie Brown, Director of Operations presented this item.

14. Executive Director Board Report:

A. ITS Master Plan and Wrong-Way Driving Detection Pilot Program.

Mike Heiligenstein, Executive Director presented this item.

B. New Employee Introduction.

Mike Heiligenstein, Executive Director presented this item.

C. Project breakout of Tolloed and Non-tolloed fact sheet.

Mike Heiligenstein, Executive Director presented this item.

Executive Session Pursuant to Government Code, Chapter 551

15. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).

- 16.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 17.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

Chairman Wilkerson announced that the Board would not meet in Executive Session.

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 11:15 a.m.

- 18.** Adjourn meeting.

Deborah Melba

From: Michael Sanchez <michael.sanchez85@yahoo.com>
Sent: Friday, October 26, 2018 7:35 AM
To: R Wilkerson; Jeff Dailey; Mike Heiligenstein
Subject: MoPac Homeowner Appreciation Letter

Good morning,

You have some great individuals on your team. I'm sure you've received your fair share of criticism and negative feedback throughout the course of the MoPac Improvement Project, but these individuals deserve recognition for their hard work and approach in dealing face-to-face with the people most intimately affected by the road work, the homeowners that live along MoPac.

Our property backs up to the MoPac Highway near 45th Street. We bought our home in October 2013 shortly before the MoPac Improvement Project really began. Over the past few years we've experienced firsthand the hard work and challenges that go into completing a project of this scope. While being this close to the project hasn't always been comfortable or convenient, we are grateful for the effort that has been made to accommodate us and others living in the area surrounding MoPac.

The original contractor CH2M Hill did a pretty good job of keeping us informed and trying to minimize the impact of the construction on our property (and to our family), but specifically Lynda Rife and Steve Pustelnik made the biggest positive impact on our experience throughout the MoPac Improvement Project. Lynda has diligently kept us informed and has always made herself available to answer our questions and address our concerns to the best of her ability. Steve has also been accessible through the process for questions and concerns. I found both these individuals to be authentic and honest in their approach which I really appreciated (even when they were delivering news that I wasn't necessarily happy to hear). Both Steve and Lynda came out to visit with me at my property on more than one occasion which I also really appreciated.

Later in the process, I had an opportunity to meet with Lloyd Chance who also listened to my concerns and helped explain the work that was being done behind my property. I found Lloyd to be professional and very knowledgeable in his field.

I can't tell you the difference it made to have people communicate with us and that were willing to meet with us versus just receiving letters or hearing about updates on the project through the news.

I just wanted to take a minute to recognize these 3 individuals and let them and others know how much our family appreciates their help through what could have been a very difficult 4 years. I'm sure there are others behind the scenes that work with these 3 individuals that also deserve thanks for their efforts.

Our son will turn 2 years old this month and our daughter will turn 4 years old next month. Their safety has been a major concern of ours through all the construction and traffic. Steve, Lynda and Lloyd helped calm our fears, made us truly feel that they cared about the well-being of our family and we were confident they would do what they could to help/minimize the impact of the project on us. A big THANK YOU to these 3 for caring, listening and doing what they could to help our family. In the end, we feel our property and our family is in a better situation after the project than before.

With gratitude,

Michael & Sara Sanchez

4600 Highland Terr, 78731