



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

July 26, 2017
AGENDA ITEM #5

Approve minutes from the June 28, 2017
Regular Board Meeting

Strategic Plan Relevance:	Regional Mobility
Department:	Legal
Contact:	Geoffrey Petrov, General Counsel
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the June 28, 2017 Regular Board Meeting.

Backup provided: Draft minutes, June 28, 2017 Regular Board Meeting

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, June 27, 2017

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted June 22, 2017 at the respective County Court Houses of Williamson and Travis Counties; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

An archived copy of the live-streamed video of this meeting is available at:

<https://mobilityauthority.swagit.com/play/06282017-675>

1. Welcome and opening remarks by the Chairman and the members of the Board of Directors.

After noting that a quorum of the Board was present, Chairman Ray Wilkerson called the meeting to order at 9:04 a.m. with the following Board members present: Nikelle Meade, David Singleton, Charles Heimsath, David Armbrust, Amy Ellsworth, and Mark Ayotte.

2. Opportunity for public comment.

No comments were offered.

Consent Board Items

Chairman Ray Wilkerson presented Item 3 for Board consideration as the consent agenda.

3. Adopt an Annual Internal Compliance Assessment.

ADOPTED AS: Resolution No. 17-032

MOTION: Approve Item No. 3 under the consent agenda.

RESULT: Approved (Unanimous); 7-0

MOTION BY: Nikelle Meade
SECONDED BY: David Singleton
AYE: Wilkerson, Singleton, Meade, Heimsath, Armbrust, Ellsworth, Ayotte
NAY: None

Regular Board Items

4. Approve the minutes from the May 31, 2017 Regular Board meeting.

MOTION: Approval for the May 31, 2017 Regular Board meeting minutes.

RESULT: Approved (Unanimous); 7-0

MOTION BY: Mark Ayotte

SECONDED BY: Charles Heimsath

AYE: Wilkerson, Singleton, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

NAY: None

5. Accept the financial statements for April 2017.

Bill Chapman, Chief Financial Officer presented this item. Mr. Chapman explained that one of the tolling agencies with which the Mobility Authority is inoperable is going through a back office transition and was unable to reconcile toll transactions in time for the Mobility Authority to complete the May 2017 financial statements prior to the Board meeting. Therefore, staff will present the May 2017 financial statements to the Board at the July 2017 Board meeting.

NOTE: No action was taken on this item.

6. Discuss and adopt the 2018 Operating Budget.

Mary Temple, Controller presented this item.

MOTION: Adopt the 2018 Operating Budget.

RESULT: Approved (Unanimous); 7-0

MOTION BY: David Singleton

SECONDED BY: Nikelle Meade

AYE: Wilkerson, Singleton, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

NAY: None

ADOPTED AS: Resolution No. 17-033

7. Approve a Personal Services Agreement with Neal Spelce for Communications Support Services.

Dee Anne Heath, Director of External Affairs presented this item.

MOTION: Approve a Personal Services Agreement with Neal Spelce for Communication Support Services.

RESULT: Approved (Unanimous); 7-0

MOTION BY: Charles Heimsath

SECONDED BY: Nikelle Meade

AYE: Wilkerson, Singleton, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

NAY: None

ADOPTED AS: Resolution No. 17-034

8. Approve the Southern States Interoperability Agreement that allows for toll interoperability with the Florida Department of Transportation and other Southern States Tollways.

Tim Reilly, Director of Toll Operations presented this item.

PJ Wilkins, Executive Director, E-Z Pass Group provided a presentation about interoperability in other parts of the U.S.

MOTION: Approve the Southern States Interoperability Agreement.

RESULT: Approved (Unanimous); 7-0

MOTION BY: Nikelle Meade

SECONDED BY: Amy Ellsworth

AYE: Wilkerson, Singleton, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

NAY: None

ADOPTED AS: Resolution No. 17-035

9. Recognize IBTTA's efforts to promote national toll interoperability.

Mike Heiligenstein, Executive Director presented this item recognizing the work of Frank McCartney, former IBTTA President.

10. Discuss and consider entering into an agreement with Google to participate in the Waze Connected Citizens Program.

Greg Mack, Assistant Director of IT & Toll Systems presented this item.

Fabiola Newman, Manager, CTRMA Traffic Management Center provided brief update on the operations of the CTRMA Traffic Management Center.

MOTION: Approve an agreement with Google to participate in the Waze Connected Citizens Program.

RESULT: Approved (Mark Ayotte recused from voting); 6-0

MOTION BY: David Armbrust

SECONDED BY: Nikelle Meade

AYE: Wilkerson, Singleton, Meade, Heimsath, Armbrust, Ellsworth

NAY: None

ADOPTED AS: Resolution No. 17-036

11. Authorize the Executive Director to negotiate and execute an Advance Funding Agreement (AFA) with the Texas Department of Transportation for the Manor Expressway (290E) Phase III Project.

Justin Word, P.E., Director of Engineering presented this item.

MOTION: Authorize the Executive Director to negotiate and execute an Advance Funding Agreement (AFA) with the Texas Department of Transportation for the Manor Expressway (290E) Phase III Project.

RESULT: Approved (Unanimous); 7-0

MOTION BY: Charles Heimsath

SECONDED BY: Amy Ellsworth

AYE: Wilkerson, Singleton, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

NAY: None

ADOPTED AS: Resolution No. 17-037

12. Authorize the Executive Director to negotiate and execute an Advance Funding Agreement (AFA) with the Texas Department of Transportation for the 183 North Project.

Justin Word, P.E., Director of Engineering presented this item.

MOTION: Authorize the Executive Director to negotiate and execute an Advance Funding Agreement (AFA) with the Texas Department of Transportation for the 183 North Project.

RESULT: Approved (Unanimous); 7-0

MOTION BY: David Singleton

SECONDED BY: Mark Ayotte

AYE: Wilkerson, Singleton, Meade, Heimsath, Armbrust, Ellsworth, Ayotte

NAY: None

ADOPTED AS: Resolution No. 17-038

Briefings and Reports

13. Monthly briefing on the MoPac Improvement Project.

Steve Pustelnyk, Director of Community Relations presented this item and Jeff Dailey, Deputy Executive Director provided an update on the schedule of the project.

14. Executive Director Report.

- A. Status of current and upcoming procurements.
- B. Introduction of new employee.

Mary Temple, Controller introduced David Efrein, Financial Analyst.

John McCluskey, Former Executive Director of E-470 was recognized by Mike Heiligenstein, Executive Director.

Jeff Dailey, Deputy Executive Director discussed Commute Solutions.

15. CapMetro update on Project Connect.

NOTE: Chairman Wilkerson tabled Item 15 for a future Board meeting.

Executive Session Pursuant to Government Code, Chapter 551

16. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).

17. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).

18. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

Chairman Wilkerson announced that the Board would not meet in Executive Session.

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 10:25 a.m.

19. Adjourn Meeting.