



CENTRAL TEXAS
Regional Mobility Authority

March 29, 2017
AGENDA ITEM #7

Approve the minutes for the February 22, 2017
Regular Board Meeting

Strategic Plan Relevance: Regional Mobility
Department: Legal
Contact: Geoffrey Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the February 22, 2017 Regular Board Meeting.

Backup provided: Draft Minutes, February 22, 2017 Regular Board Meeting.

MINUTES
Regular Meeting of the Board of
Directors of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY
Wednesday, February 22, 2017

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted February 17, 2017 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**An archived copy of the live-streamed video of this
meeting is available at:**

<http://www.mobilityauthority.com/about/vod.php>

NOTE: Chairman Wilkerson began the meeting with Item 2 and presented Mr. Bennett and Mr. Mills each with a resolution for their years of service on the Board, announcing their retirements.

2. Welcome and Opening Remarks by Chairman Ray Wilkerson.

After noting that a quorum of the Board was present, Chairman Ray Wilkerson called the meeting to order at 9:06 a.m. with the following Board members present: Jim Mills, Nikelle Meade, Bob Bennett, David Armbrust, and Charles Heimsath.

The board recessed at 9:23 a.m. to allow audience members to convey their thanks for many years of dedicated service to Mr. Bennett and Mr. Mills.

The board reconvened in open meeting at 9:36 a.m.

1. Welcome newly appointed Board Member and administer the oath of office.

Mr. Wilkerson introduced Amy Ellsworth, the new board member replacing Bob Bennett and administered the oath office.

NOTE: Following Mr. Bennett's retirement from the Board, he left the meeting and was replaced on the dais by Amy Ellsworth.

3. Opportunity for public comment.

No comments were offered.

Consent Board Items

Chairman Ray Wilkerson presented Items 4 thru 7 for Board consideration as the consent agenda.

4. Approve Work Authorization No. 6 with Parsons Brinkerhoff, Inc. for general engineering consultant services related to the MoKan Project.

Work Authorization No. 6 is in an amount not to exceed \$612,890.13 including contingency, and is expected to be substantially complete by December 31, 2017.

ADOPTED AS: RESOLUTION NO. 17-003

5. Approve Supplement No. 1 to Work Authorization No. 2 with Parsons Brinkerhoff, Inc. for general engineering consultant services related to the 183 North Project.

Supplement No. 1 to Work Authorization No. 2 is in an amount not to exceed \$4,317,054.95 including contingency, and is expected to be substantially complete by December 31, 2018.

ADOPTED AS: RESOLUTION NO. 17-004

6. Approve Supplement No. 2 to Work Authorization No. 7 with Atkins for general engineering consultant services related to the Oak Hill Parkway Project.

Supplement No. 2 to Work Authorization No. 7 is in an amount not to exceed \$1,389,460, and is expected to be substantially complete by December 31, 2018.

ADOPTED AS: RESOLUTION NO. 17-005

7. Amend the Mobility Authority Policy Code regarding the publication of toll rates.

ADOPTED AS: RESOLUTION NO. 17-006

After confirming with the Board that no items on the Consent Agenda needed to be moved to the Regular Agenda for further discussion, Chairman Wilkerson put the Consent Agenda items up for a vote.

MOTION: Approval of consent agenda items 4 thru 7

RESULT: Approved (Unanimous); 6-0

MOTION BY: Jim Mills

SECONDED BY: David Armbrust

AYE: Wilkerson, Mills, Armbrust, Meade, Heimsath, and Ellsworth.

NAY: None.

Regular Board Items

8. Discuss and consider the election of a Vice Chairman.

David Armbrust nominated Nikelle Meade for the position of Vice Chair and the nomination was put to a vote.

MOTION: Appoint Nikelle Meade as Vice Chair of the CTRMA Board
RESULT: Approved (Unanimous); 6-0
MOTION BY: David Armbrust
SECONDED BY: Charles Heimsath
AYE: Wilkerson, Mills, Armbrust, Meade, Heimsath, and Ellsworth.
NAY: None.

ADOPTED AS: RESOLUTION NO. 17-007

9. Discuss and consider the election of a Treasurer.

David Armbrust nominated David Singleton for the position of Treasurer and the nomination was put to a vote.

MOTION: Appoint David Singleton as Treasurer of the CTRMA Board
RESULT: Approved (Unanimous); 6-0
MOTION BY: David Armbrust
SECONDED BY: Nikelle Meade
AYE: Wilkerson, Mills, Armbrust, Meade, Heimsath, and Ellsworth.
NAY: None.

ADOPTED AS: RESOLUTION NO. 17-008

10. Approve the minutes for the January 25, 2017 Regular Board meeting.

MOTION: Approve the minutes for the January 25, 2017 Regular Board meeting.
RESULT: Approved (Unanimous); 6-0
MOTION BY: Jim Mills
SECONDED BY: Nikelle Meade
AYE: Wilkerson, Mills, Armbrust, Meade, Heimsath, and Ellsworth.
NAY: None.

11. Accept the financial statements for January 2017.

Presentation by Mary Temple, Controller.

MOTION: Accept the financial statements for January 2017.

RESULT: Approved (Unanimous); 6-0

MOTION BY: Charles Heimsath

SECONDED BY: David Armbrust

AYE: Wilkerson, Mills, Armbrust, Meade, Heimsath, and Ellsworth.

NAY: None.

ADOPTED AS: RESOLUTION NO. 17-009

12. Add the SH 71 Express Project to the Mobility Authority Turnpike System

Presentation by Bill Chapman, Chief Financial Officer.

MOTION: Add the SH 71 Express Project to the Mobility Turnpike System.

RESULT: Approved (Unanimous); 6-0

MOTION BY: Charles Heimsath

SECONDED BY: Nikelle Meade

AYE: Wilkerson, Mills, Armbrust, Meade, Heimsath, and Ellsworth.

NAY: None.

ADOPTED AS: RESOLUTION NO. 17-010

13. Briefing on the Mobility Authority's cash flow.

Presentation by Bill Chapman, Chief Financial Officer.

14. Approve a Master Interlocal Agreement and Work Authorization No. 1 with the Texas A&M Transportation Institute.

Presentation by Tim Reilly, Director of Operations.

Mr. Reilly informed the Board that negotiations regarding a Master Interlocal Agreement remain ongoing and asked for approval of Work Authorization No. 1 as a separate Interlocal Agreement with the Texas A&M Transportation Institute. No action on the Master Interlocal Agreement was taken.

MOTION: Approve an Interlocal Agreement with the Texas A&M Transportation Institute to conduct a behavioral study to aid in developing initiatives to

improve customer service and enhance the road user experience.

RESULT: Approved (Unanimous); 6-0
MOTION BY: Nikelle Meade
SECONDED BY: Charles Heimsath
AYE: Wilkerson, Mills, Armbrust, Meade, Heimsath, and Ellsworth.
NAY: None.

ADOPTED AS: RESOLUTION NO. 17-011

Briefings and Reports

15. Monthly Briefing on the MoPac Improvement Project.

Presentation by: Steve Pustelnyk, Director of Community Relations
Rick Volk, Global Alternative Project Delivery Director, CH2M

Rick Volk is invited to speak.

Ray Wilkerson: Are our oversight and construction team members here today?

Steve Pustelnyk: I believe so

Ray Wilkerson: As I'd asked repeatedly in the past and will continue in the future, if they could just come up and just give me a little brief. Update to assure us that we are still on time on what we talked about week please.

Rick Volk: Good morning Mr. Chairman, Board members. My name is Rick Volk; I am the project executive for MoPac for CH2M, and yes, we are working with your folks on a daily basis to bring this project home as quickly as possible. To complete the work and deliver this project to you in a quality and timely fashion. We have made some recent changes with the executive leadership in order to more effectively work with you to accomplish that.

Ray Wilkerson: I appreciate that. The time frame that was given to us last time and would like to hear again if we are still on track in the June period of completion. It is important to us to make sure the public is relying on what we are spinning out there or timing because my hour and fifteen minutes on mopac last night to get to downtown, I can assure you people are ready to be through with that and figure out what that time to be able to depend on.

Rick Volk: We are, we are on course for that except for two items that have come up since the commitment was made to you last month. One is a duct bank that is interfering throughout Segment 3, an existing TxDOT ITS duct bank.

Ray Wilkerson: Can you explain what a duct bank is?

Rick Volk: It's concrete in case conduits underneath the roadway. It's actually at a higher elevation than what they should have been and we are in the process of removing that currently. That is going to have

an impact on the schedule and then we have some re work to do on sound walls that we are working on. Both of them will have minor impacts. June will be difficult but it will be there or shortly thereafter.

Ray Wilkerson: Forgive me for doing this, but all of our Board members are asked, constantly, by elected officials and the public at large, when are we going to deliver this project? We want to try to narrow it down to certainty and the only way I can do that is to be the person who is actually in charge of the project. So we are asking you and we will ask at every meeting if you can at least, if there are going to be any changes or any surprises, no more gray areas for the public as far as we are concerned. We want to hear exactly what those are and why.

Rick Volk: Absolutely and I will be here to report to you on a monthly basis. Those two items that I just noted are, the duct bank and Steve noted within the next couple of weeks we will be completed with the excavation. We are going to be out of the ground in a couple of weeks in terms of hitting everything that can potentially could be a surprise. So we don't anticipate anything coming up that we haven't already encountered. Once we get through these two issues we will be able to give you, with confidence, where this project will be.

Ray Wilkerson: Alright, so next meeting you can tell us if June is still a valid date, is that correct?

Rick Volk: Yes, that is correct.

Ray Wilkerson: Thank you.

Mike Heiligenstein: Rick, I'm just going to ask a quick question, should take a second.

Rick Volk: Yes sir.

Mike Heiligenstein: On the paving, so obviously we got to have a metric for temperature. I think we've helped negotiate that down somewhat so 60 degrees now on the metric?

Rick Volk: That is correct.

Mike Heiligenstein: 60 degrees back sort of speak, when do you anticipate, we are good down to 183, right or is it all the way to 2222?

Rick Volk: Northbound we are good to 2222 not as far on southbound.

Mike Heiligenstein: But that can be going on, that duct bank and sound wall will not interfere with that paving, starting whenever, April or whatever?

Rick Volk: That could have an impact of Segment 3.

Mike Heiligenstein: Farther south?

Rick Volk: Yes, farther south.

Mike Heiligenstein: But you got a lot of paving.

Rick Volk: We do and related to the paving plan, we have, as a matter of fact, I just got an update this morning in our meeting this morning before coming down here. We have brought Lane and Austin Materials in to do a deep dive into the paving plan to be prepared for this spring when the temperature changes. Even looking into the number of trucks that will be required, the hours, the hours restrictions

on drivers, so that we can give you a good paving plan on how we are going to attack it. Have all the predecessor work done in time for the temperature, which will be at some point in April that we anticipate, we can really get into the PFC paving. Last year I think it was about April 23rd. So we will probably have something to you Mike and your folks next week. This week we will have it internally a very detailed paving plan.

Ray Wilkerson: Well thank you again, we appreciate your willingness to come and talk to us to keep us up to date. We look forward to seeing you again next month.

NOTE: Jim Mills left the dais at 10:30 a.m.

16. Executive Director's Report.

A. Texas 85th Legislature update.

Presentation by: Jerry Valdez, Legislative Affairs Consultant.

B. Update on Change Orders.

Presentation by: Justin Word, P.E., Director of Engineering.

C. Update on 290E Phase III Proposal.

Presentation by: Mike Heiligenstein, Executive Director.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Wilkerson announced in open session at 10:39 a.m. that the Board would recess the open meeting and reconvene in Executive Session in the Travis conference room to deliberate the following items:

- 17.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 18.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 19.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 11:28 a.m. in the Lebermann Board room.

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 11:29 a.m.