



**CENTRAL TEXAS  
Regional Mobility Authority**

November 30, 2016  
AGENDA ITEM #3

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Approve the minutes for the October 26, 2016  
Regular Board Meeting

Strategic Plan Relevance: Regional Mobility  
Department: Legal  
Contact: Geoffrey Petrov, General Counsel  
Associated Costs: N/A  
Funding Source: N/A  
Action Requested: Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the October 26, 2016 Regular Board Meeting.

Backup provided: Draft Minutes, October 26, 2016 Regular Board Meeting.

**MINUTES**  
**Regular Meeting of the Board of**  
**Directors of the**  
**CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**  
**Wednesday, October 26, 2016**

The meeting was held The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted October 20, 2016, 2016 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

**An archived copy of the live-streamed video of this meeting is available at:**

<http://www.mobilityauthority.com/about/vod.php>

**1. Welcome and Opening Remarks by Chairman Ray Wilkerson.**

After noting that a quorum of the Board was present, Chairman Ray Wilkerson called the meeting to order at 9:00 a.m. with the following Board members present: James H. Mills, David Armbrust, Charles Heimsath, Nikelle Meade, and David Singleton.

**2. Opportunity for Public Comment.**

No Public Comment was given.

**Regular Board Items**

**3. Approve the minutes for the September 28, 2016 Regular Board Meeting.**

**MOTION:** Approval for the September 28, 2016, Regular Board Meeting Minutes.

**RESULT:** Approved (Unanimous); 6-0

**MOTION BY:** Jim Mills

**SECONDED BY:** David Singleton

**AYE:** Wilkerson, Mills, Meade, Armbrust, Heimsath, and Singleton.

**NAY:** None.

4. Accept the financial statements for September 2016.

Presentation by Mary Temple, Controller

**MOTION:** Accept the financial statements for September 2016.

**RESULT:** Approved (Unanimous); 6-0

**MOTION BY:** Charles Heimsath

**SECONDED BY:** David Singleton

**AYE:** Wilkerson, Mills, Meade, Armbrust, Heimsath, and Singleton.

**NAY:** None.

5. Consider and potentially, modify the annual toll rate escalation becoming effective January 1, 2017.

Presentation by Bill Chapman, Chief Financial Officer.

**January 2017 Toll rate Calculation 183A**

		Current Rate	CPI <sup>+12</sup>	CPI <sup>+</sup>	(CPI <sup>+</sup> -CPI <sup>+12</sup> )/CPI <sup>+12</sup>	Floor	CPIu Increase	New Toll rates 1/1/2017	2015 Original 183A Toll Schedule	2020 Original 183A Toll Schedule
			CPI base Sep 2015	CPI current Sep 2016	CPI Adjustment 1/1/2017					
<b>183A</b>										
	Crystal Falls ramps	ETC \$ 0.40	237.945	241.428	1.46378%	0.0000	\$ 0.01	\$ 0.41		
	Crystal Falls Main Lane	ETC \$ 1.03	237.945	241.428	1.46378%	0.0000	\$ 0.02	\$ 1.05		
	Scottsdale Ramp	ETC \$ 0.58	237.945	241.428	1.46378%	0.0000	\$ 0.01	\$ 0.59		
	Park Street mainlane	ETC \$ 1.46	237.945	241.428	1.46378%	0.0000	\$ 0.02	\$ 1.48	\$ 2.00	\$ 2.25
	Brushy Creek Ramps	ETC \$ 0.58	237.945	241.428	1.46378%	0.0000	\$ 0.01	\$ 0.59	\$ 0.75	\$ 1.00
	Lakeline Main Lane	ETC \$ 0.54	237.945	241.428	1.46378%	0.0000	\$ 0.01	\$ 0.55	\$ 0.70	\$ 0.90
<b>Manor</b>										
	183 Direct Connectors	ETC \$ 0.55	237.945	241.428	1.46378%	0.0000	\$ 0.01	\$ 0.56		
	Springdale ramps	ETC \$ 0.55	237.945	241.428	1.46378%	0.0000	\$ 0.01	\$ 0.56		
	Giles ramps	ETC \$ 0.55	237.945	241.428	1.46378%	0.0000	\$ 0.01	\$ 0.56		
	Giles Main Lanes	ETC \$ 1.10	237.945	241.428	1.46378%	0.0000	\$ 0.02	\$ 1.12		
	Harris Branch Parkway ramps	ETC \$ 0.55	237.945	241.428	1.46378%	0.0000	\$ 0.01	\$ 0.56		
	Palmer Main Lanes	ETC \$ 0.55	237.945	241.428	1.46378%	0.0000	\$ 0.01	\$ 0.56		

NOTE: No motion was made to modify the toll rates; therefore, the CPI-U increase will go into effect 01/01/17.

Mike Heiligenstein, Executive Director, noted that the rates without the toll rate escalation policy would have been a quarter more.

6. Adopt a Toll Rate for the SH 71 Express Lane.

Presentation by Bill Chapman, Chief Financial Officer.

**MOTION:** Adopt a Toll Rate for the SH 71 Express Lane.

**RESULT:** Approved (Unanimous); 6-0  
**MOTION BY:** Jim Mills  
**SECONDED BY:** Charles Heimsath  
**AYE:** Wilkerson, Mills, Meade, Armbrust, Heimsath, and Singleton.  
**NAY:** None.

7. Authorize negotiation and execution of a design phase Project Development Agreement with the Texas Department of Transportation for the Manor Expressway (290E) Phase III Project.

Presentation by Justin Word, P.E., Director of Engineering.

**MOTION:** Authorize negotiation and execution of a design phase Project Development Agreement with the Texas Department of Transportation for the Manor Expressway (290E) Phase III Project.

**RESULT:** Approved (Unanimous); 6-0  
**MOTION BY:** Nikelle Meade  
**SECONDED BY:** David Singleton  
**AYE:** Wilkerson, Mills, Meade, Armbrust, Heimsath, and Singleton.  
**NAY:** None.

8. Approve Work Authorization No. 4 with Fagan Consulting LLC to provide general systems consulting services for FY 2017.

Presentation by Tim Reilly, Director of Operations.

**MOTION:** Approve Work Authorization No. 4 with Fagan Consulting LLC to provide general systems consulting services for FY 2017.

**RESULT:** Approved (Unanimous); 6-0  
**MOTION BY:** Charles Heimsath  
**SECONDED BY:** Nikelle Meade  
**AYE:** Wilkerson, Mills, Meade, Armbrust, Heimsath, and Singleton.  
**NAY:** None.

9. Approve Work Authorization No. 5 with Fagan Consulting LLC for professional assistance in the procurement of new Pay-by-Mail processing services.

Presentation by Time Reilly, Director of Operations.

**MOTION:** Approve Work Authorization No. 5 with Fagan Consulting LLC for professional assistance in the procurement of new Pay-by-Mail

processing services.

**RESULT:** Approved (Unanimous); 6-0  
**MOTION BY:** Nikelle Meade  
**SECONDED BY:** Charles Heimsath  
**AYE:** Wilkerson, Mills, Meade, Armbrust, Heimsath, and Singleton.  
**NAY:** None.

**Briefing and Discussion on the Following:**

**10.** Quarterly update on transportation projects under construction.

NOTE: Chairman Wilkerson took up items in the following order – D, A, B, C.

A. MoPac Improvement Project.

Speaking on: Tim Reilly, Director of Operations  
Steve Pustelnyk, Director of Community Relations

B. 183 South Project.

Speaking on: Justin Word, P.E., Director of Engineering  
Aaron Autry, Project Manager, Atkins  
Steve Pustelnyk, Director of Community Relations

C. SH 45 Southwest Project.

Speaking on: Justin Word, P.E., Director of Engineering

D. 290 East Interim Improvement Project.

Speaking on: Justin Word, P.E., Director of Engineering

**11.** Update on MoPac South Project.

Speaking on: Dee Anne Heath, Director of External Affairs

**12.** CTRMA's Partnership with Greenroads.

Speaking on: Dee Anne Heath, Director of External Affairs  
Dan McDuff, Atkins 183 South Program Control Manager

**13. Cyber Security briefing.**

Speaking on: Tim Reilly, Director of Operations

**14. Executive Director's Report.**

Speaking on: Mike Heiligenstein, Executive Director

A. Discussion of Williamson County Resolution regarding transportation projects.

Mike Heiligenstein, Executive Director, spoke about Williamson County's October 11, 2016 resolution regarding Mogan and he voiced commitment to cooperate with Williamson County and Round Rock on Mogan Expressway.

**Executive Session Pursuant to Government Code, Chapter 551**

Chairman Wilkerson announced in open session at 10:55 a.m. that the Board would recess the open meeting and reconvene in Executive Session to deliberate the following items:

The Board then recessed into an executive session in the Travis Conference Room.

**15.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).

**16.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).

**17.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 12:07 p.m. in the Lebermann Board Room.

**18.** Adjourn meeting.

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 12:09 p.m.