



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #3 SUMMARY

Approve the minutes for the July 31, 2013
Regular Board Meeting.

Department: Law
Associated Costs: None
Funding Source: None
Board Action Required: YES (by Motion)

Description of Matter:

The Minutes for the July 31, 2013 Regular Board Meeting

Attached documentation for reference:

Draft Minutes for the July 31, 2013 Regular Board Meeting

Contact for further information:

Andrew Martin, General Counsel

MINUTES

Regular Meeting of the Board of Directors of the CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, July 31, 2013
9:30 A.M.

The meeting was held in the Williamson Conference Room at 3300 N Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted July 26, 2013 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Secretary of State; online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N Interstate 35, #300, Austin, Texas 78705-1849.

1. Welcome and Opening Remarks by Chairman Ray Wilkerson.

After confirming that a quorum was present on the telephone conference call, Chairman Ray Wilkerson called the meeting to order at 9:31 a.m. and called the roll. Directors present by telephone on the conference call when the meeting was called to order were Vice Chairman Jim Mills, Mr. David Singleton, Mr. David Armbrust, Ms. Nikelle Meade, Mr. Charles Heimsath, and Mr. Bob Bennett.

2. Open Comment Period.

Ms. Desiree Cornelius-Fisher, Manor ISD School Board President, addressed the Board concerning direct access from the Manor New Tech High School and Manor ISD offices to the Manor Expressway frontage road.

Mr. Kevin Brackmeyer, Manor ISD Superintendent, addressed the Board concerning issues with having only one proposed exit for the Manor New Tech campus site.

Mike Heiligenstein, Executive Director, and Mobility Authority staff will review their concerns, develop possible alternatives, and report back to Manor ISD and the Board.

3. Approve the minutes for the June 26, 2013, Regular Meeting of the Board of Directors.

Chairman Ray Wilkerson presented for Board consideration the minutes for the June 26, 2013, Regular Board Meeting. Mr. David Singleton moved to approve the minutes as drafted, and Mr. Jim Mills seconded the motion. The motion carried unanimously 7-0, and the minutes were approved as drafted.

4. Approve an agreement with CDM Smith to provide traffic and revenue engineering services and operational analysis services

Mr. Bill Chapman presented this item. The proposed agreement has three major parts: miscellaneous technical services; travel modeling and operational analysis for the 183/MoPac interchange; and support for analysis of the 183 North project. Under the technical services

component, CDM Smith will provide services as requested by the Mobility Authority which are not already covered by an existing work authorization. For the 183 North project, after the environmental phase is completed the need for a Level 2 analysis and investment grade analysis will be assessed.

Mr. Charles Heimsath moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

5. Accept the financial reports for June 2013.

Mr. Bill Chapman presented this item, and announced that the annual audit by PMG Helin Donovan is currently underway. An audit presentation will occur at the October Board Meeting.

There was nothing unusual to report for the June 2013 financial reports.

Mr. Bob Bennett moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously, 7-0, and the resolution was approved as drafted.

Briefing and discussion on the following:

6. Executive Director's report.

Mr. Mike Heiligenstein presented this item and provided a brief update on current projects.

7. Adjourn meeting.

Chairman Ray Wilkerson declared the meeting adjourned at 10:03 a.m. with unanimous consent.