



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #3 SUMMARY

Approve the minutes for the May 22, 2013
Regular Board Meeting.

Department: Law
Associated Costs: None
Funding Source: None
Board Action Required: YES (by Motion)

Description of Matter:

The Minutes for the May 22, 2013 Regular Board Meeting

Attached documentation for reference:

Draft Minutes for the May 22, 2013 Regular Board Meeting

Contact for further information:

Andrew Martin, General Counsel

MINUTES

Regular Meeting of the Board of Directors of the CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, May 22, 2013
8:30 A.M.

The meeting was held at 301 Congress Avenue, Suite 360, Austin, Texas 78701. Notice of the meeting was posted May 17, 2013 at the respective County Courthouses of Williamson and Travis Counties; online on the website of the Secretary of State; online on the website of the Mobility Authority; and on the bulletin board in the Mobility Authority's lobby at 301 Congress Avenue, Suite 650, Austin, Texas 78701.

1. Welcome and Opening Remarks by Chairman Ray Wilkerson.

Chairman Ray Wilkerson called the meeting to order at 8:34 a.m. and called the roll. Directors present when the meeting was called to order were Vice Chairman Jim Mills, Mr. David Singleton, Mr. David Armbrust, and Ms. Nikelle Meade. Mr. Charles Heimsath joined the dais at 8:46 a.m. Mr. Bob Bennett was not present at the meeting.

2. Open Comment Period.

No public comments were offered.

3. Approve the minutes for the April 24, 2013, Regular Meeting of the Board of Directors.

Chairman Ray Wilkerson presented the minutes for the April 24, 2013 Regular Board Meeting for consideration by the Board. Mr. Jim Mills moved for approval, and Mr. David Armbrust seconded the motion. The motion carried unanimously 5-0, and the minutes were approved as drafted.

4. Preliminary FY 2014 Budget for the Mobility Authority.

Ms. Cindy Demers presented this item and provided a detailed overview of the draft FY 2014 budget for the Mobility Authority. Staff also provided brief explanations of their budgets.

5. Presentation on 2013 revenue bond refunding.

Mr. Bill Chapman presented this item and provided a brief review of the revenue bond refunding, and acknowledged those that were involved with the refunding.

6. Authorize execution of a contract for landscape maintenance services for Mobility Authority road corridors.

Mr. Wes Burford presented this item. On May 15, 2013, four bids for landscape maintenance services were received and publicly opened. The bids were reviewed by the GEC.

Staff recommends the landscape maintenance contract be awarded to the lowest responsive and responsible bidder, Maldonado Nursery & Landscaping, Inc., for a not to exceed amount of \$420,761.00.

Mr. Charles Heimsath moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously, 6-0, and the resolution was approved as drafted.

7. Authorize the Executive Director to execute a development agreement with Cedar Park Town Center LP, and to advertise for bids for improvements to the southbound 183A frontage road north of its intersection with RM 1431.

Mr. Andy Martin presented this item. In connection with the construction of a new Costco store, Cedar Park Town Center LP (the “Developer”) needs to add a right-turn lane and associated improvements to the southbound 183A frontage road, starting approximately 3,100 feet north of RM 1431 (East Whitestone Boulevard) and continuing south to the intersection with RM 1431.

Staff recommends a proposed development agreement where the Mobility Authority will bid out, manage the construction, and inspect the required work based on agreed-upon project plans. The Developer will escrow an agreed-upon estimate for construction costs, plus a 15% contingency reserve and 8% for fees the Mobility Authority will incur to oversee and inspect the contractor’s work through its general engineering consultant HNTB Corporation. The proposed work includes minor roadway improvements desired by the Mobility Authority, so the proposal includes a Mobility Authority participation in the project cost of \$150,000.

Ms. Nikelle Meade moved for approval, and Mr. Jim Mills seconded the motion. The motion carried unanimously 6-0, and the resolution was approved as drafted.

8. Report on legislative issues and possible action to revise the Mobility Authority legislative program for the 83rd Texas Legislature.

Mr. Andy Martin and Mr. Brian Cassidy presented this item, and provided an overview of current legislative issues.

No action was taken.

9. Approve the Policy Code to adopt procedures and standards concerning direct access from abutting properties to Mobility Authority frontage roads.

Mr. Andy Martin presented this item. The proposed Policy Code amendment updates and simplifies the direct access policy. It adopts by reference the criteria and standards of the current TxDOT *Access Management Manual*, except when a specific provision of the Policy Code establishes a different procedure or standard.

Mr. Jim Mills left the dais for item 9.

Mr. Charles Heimsath moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously 5-0, and the resolution was approved as drafted.

10. Approve an amended agreement with Stantec Consulting Services Inc. to provide additional traffic and revenue support services for existing and proposed Mobility Authority projects.

Mr. Bill Chapman presented this item. The proposed revision will authorize additional work by Stantec for traffic and revenue studies and related work associated with annual bond covenant compliance, as well as special project work that may arise as the Mobility Authority proceeds with proposed projects.

Ms. Nikelle Meade moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously 6-0, and the resolution was approved as drafted.

11. Accept the monthly financial reports for April 2013.

Mr. Bill Chapman presented this item. There was nothing unusual to report on the monthly financials.

Mr. David Singleton moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously 6-0, and the resolution was approved as drafted.

Briefing and discussion on the following:

12. Briefing on the communications plan for the MoPac Improvement Project.

Mr. Steve Pustelnyk presented this item and provided an overview and schedule for implementation of the Community Relations Plan for the MoPac Improvement Project.

13. Executive Director's report.

Mr. Mike Heiligenstein presented this item and provided brief updates on current projects.

14. Adjourn Meeting.

Chairman Ray Wilkerson declared the meeting adjourned at 10:41 a.m. with unanimous consent.