



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #5 SUMMARY

Authorize procurement of landscape maintenance services for Mobility Authority road corridors.

Strategic Plan Relevance: Regional Mobility

Department: Engineering

Associated Costs: T.B.D.

Funding Source: General Funds

Board Action Required: Yes

Description of Matter:

The current contract for landscape maintenance services has been in place since April 21, 2011, and will expire on April 30, 2013. To continue providing maintenance services for the landscaped areas along the Mobility Authority's corridors, staff recommends initiating a procurement of a new contract for landscape maintenance services. A new contract provides an opportunity for local contractors to become involved with the Mobility Authority.

A Request for Proposals and associated documents will be prepared and advertised soliciting proposals for landscape maintenance services. After responses to the RFP are received, staff will analyze the proposals and bring a recommendation to the Board of Directors for approval and award of a contract, in accordance with Mobility Authority procurement policies.

Reference documentation: Draft Resolution

Contact for further information:

Wesley M. Burford, P.E., Director of Engineering

Ray A. Wilkerson, Chairman • James H. Mills, Vice-Chairman • Robert L. Bennett Jr., Treasurer
Nikelle S. Meade, Secretary • David Singleton • Charles Heimsath • David B. Armbrust
Mike Heiligenstein, Executive Director

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 13-___

**AUTHORIZING PROCUREMENT OF LANDSCAPE MAINTENANCE
SERVICES FOR MOBILITY AUTHORITY ROAD CORRIDORS.**

WHEREAS, the existing contract to provide landscape maintenance services for Mobility Authority road corridors expires on April 30, 2013; and

WHEREAS, to continue the maintenance of landscape in its road corridors, the Mobility Authority needs to procure a new contract for landscape maintenance services; and

WHEREAS, the Executive Director recommends that the Mobility Authority procure a contract to provide landscape maintenance services for Mobility Authority road corridors, in accordance with the procurement policies established by Chapter 4 of the Mobility Authority Policy Code.

NOW THEREFORE, BE IT RESOLVED that the Executive Director is authorized and directed to procure a contract for landscape maintenance services for Mobility Authority road corridors in accordance with the procurement policies established by Chapter 4 of the Mobility Authority Policy Code.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 30th day of January, 2013.

Submitted and reviewed by:

Approved:

Andrew Martin
General Counsel for the Central
Texas Regional Mobility Authority

Ray A. Wilkerson
Chairman, Board of Directors
Resolution Number 13-___
Date Passed 01/30/13