



**CENTRAL TEXAS  
Regional Mobility Authority**

## AGENDA ITEM #3 SUMMARY

---

Approve the minutes for the June 27, 2012  
Regular Board Meeting.

Department: Law  
Associated Costs: None  
Funding Source: None  
Board Action Required: YES (by Motion)

Description of Matter:

The Minutes for the June 27, 2012, Regular Board Meeting.

Attached documentation for reference:

Draft Minutes for the June 27, 2012, Special Called Board Meeting

Contact for further information:

Andrew Martin, General Counsel

**MINUTES FOR  
Regular Meeting of the Board of Directors  
of the  
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, June 27, 2012  
9:30 A.M.**

The meeting was held at 301 Congress Avenue, Suite 360, Austin, Texas 78701. Notice of the meeting was posted June 22, 2012 at the County Courthouses of Williamson and Travis County, with the Secretary of State, on the Mobility Authority website, and on the bulletin board in the lobby of the Mobility Authority's offices at 301 Congress Avenue, Suite 650, Austin, Texas 78701.

**1. Welcome and Opening Remarks by Chairman Ray Wilkerson.**

Chairman Ray Wilkerson called the meeting to order at 9:36 a.m. and called the roll. Directors present when the meeting was called to order were Vice Chairman Jim Mills, Ms. Nikelle Meade, Mr. David Singleton, Mr. Bob Bennett, and Mr. Charles Heimsath. Mr. David Armbrust was not present for the meeting.

**2. Open Comment Period.**

No public comments were offered.

**3. Approval of the minutes for the May 30, 2012, Regular Board Meeting and for the May 24, 2012, and June 8, 2012, Special Called Board Meetings.**

Chairman Ray Wilkerson presented the minutes from the May 30, 2012, Regular Board Meeting and for the May 24, 2012, and June 8, 2012 Special Called Board Meetings for consideration by the Board. Mr. Jim Mills moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously 6-0, and the minutes were approved as drafted.

**4. Approval of the FY 2012-2013 Annual Budget.**

Ms. Cindy Demers presented this item. The Mobility Authority's proposed FY 2013 Operating and Capital Budgets contains revenue estimates and departmental spending plans for the fiscal year beginning July 1, 2012 and ending June 30, 2013. The total proposed operating revenues are \$31,661,180, and the total proposed operating expenses are \$43,194,507 inclusive of \$14,186,749 in non-cash items such as amortization, depreciation, bond issuance expense accruals and accreted interest. The budget is influenced by several factors including the updated Mobility Authority Strategic Plan, the opening of the 183A extension in April, 2012 the

anticipated opening of Phase I of the Manor Expressway slated for January 2013, and maintaining and improving current service levels.

Mr. Bob Bennett moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously 6-0, and the resolution was approved as drafted.

**5. Authorizing execution of an agreement with the Capital Area Metropolitan Planning Organization for financial assistance to develop the MoPac Improvement Project.**

Mr. Andy Martin presented this item. The proposed interlocal agreement (ILA) between the Mobility Authority and the Capital Area Metropolitan Planning Organization (CAMPO) is consistent with the negotiated terms and conditions approved by the CAMPO Policy Board in connection with its allocation of \$130 million in federal funds for construction costs for the MoPac Improvement Project. The ILA was developed by legal counsel for the Mobility Authority and CAMPO, and incorporates suggestions from the Federal Highway Administration. The Executive Director recommends approval of the ILA and that the Board authorize execution of the ILA by the Chairman on behalf of the Mobility Authority.

Mr. Charles Heimsath moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously 6-0, and the resolution was approved as drafted.

**6. Accepting the monthly financial reports for May, 2012**

Mr. Bill Chapman presented this item. The Mobility Authority is up 20% in year to date transactions. There was nothing unusual to point out on the financial report for May, 2012.

Mr. David Singleton moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously 6-0, and the resolution was approved as drafted.

**Briefing and discussion on the following:**

**7. Executive Director's report.**

Mr. Mike Heiligenstein presented this item. He thanked all who participated in negotiating the CAMPO ILA for funding the MoPac Improvement Project.

## **Executive Session Pursuant to Government Code, Chapter 551**

Chairman Wilkerson announced in open session at 10:10 a.m. that the Board would recess the open meeting and reconvene in Executive Session to deliberate the following items:

8. *Discuss acquisition of one or more parcels or interests in real property needed for the Manor Expressway Project and related legal issues, pursuant to §551.072 (Deliberation Regarding Real Property; Closed Meeting) and §551.071 (Consultation with Attorney; Closed Meeting).*
9. *Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation With Attorney).*
10. *Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation With Attorney).*
11. *Discuss personnel matters as authorized by §551.074 (Personnel Matters).*

The Board reconvened in open meeting at 10:53 a.m., and Chairman Wilkerson announced that no action was taken in Executive Session.

### **Discuss, consider, and take appropriate action on the following:**

#### **12B. Authorizing negotiation and execution of a purchase contract, a settlement agreement, or both in a pending eminent domain proceeding to acquire the following described parcel or property interest for the Manor Expressway Project:**

Mr. Andy Martin presented this item. Staff recommends authorizing negotiation and execution of a purchase contract, settlement agreement, or both, in the pending eminent domain proceeding to acquire Parcel 60 of the Manor Expressway Toll Project, a 1.090 acre tract in Travis County, on the southeast corner of 290E and Parmer Lane, owned by The Butler Family Partnership, Ltd., up to a maximum payment to the owners of \$8,918.00.

Mr. David Singleton moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously 6-0, and the resolution was approved as drafted.

#### **13. Adjourn Meeting.**

Chairman Ray Wilkerson declared the meeting adjourned at 10:54 a.m. with unanimous consent.