



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #3 SUMMARY

Approve the minutes for the April 25, 2012
Regular Board Meeting.

Department: Law

Associated Costs: None

Funding Source: None

Board Action Required: YES (by Motion)

Description of Matter:

The Minutes for the April 25, 2012 Regular Board Meeting.

Attached documentation for reference:

Draft Minutes for April 25, 2012 Regular Board Meeting

Contact for further information:

Andrew Martin, General Counsel

**MINUTES FOR
Regular Meeting of the Board of Directors
of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, April 25, 2012
9:30 A.M.**

The meeting was held at 301 Congress Avenue, Suite 360, Austin, Texas 78701. Notice of the meeting was posted April 19, 2012 at the County Courthouses of Williamson and Travis County, with the Secretary of State, on the Mobility Authority website, and on the bulletin board in the lobby of the Mobility Authority's offices at 301 Congress Avenue, Suite 650, Austin, Texas 78701.

1. Welcome and Opening Remarks by Chairman Ray Wilkerson.

Chairman Ray Wilkerson called the meeting to order at 9:30 a.m. and called the roll. Directors present at the time the meeting was called to order were Vice Chairman Jim Mills, Mr. David Singleton, and Mr. David Armbrust. Mr. Charles Heimsath arrived at 9:34 a.m. Mr. Bob Bennett and Ms. Nikelle Meade were not present for the meeting.

2. Open Comment Period.

No public comments were offered.

3. Approval of the minutes for the March 28, 2012, Regular Board Meeting and for the April 6, 2012, and April 11, 2012, Special Called Board Meetings.

Chairman Ray Wilkerson presented the minutes from the March 28, 2012, Regular Board Meeting and the April 6, 2012 and April 11, 2012 Special Called Board Meetings for consideration by the Board. Mr. David Singleton moved for approval, and Mr. Jim Mills seconded the motion. The motion carried unanimously 5-0, and the minutes were approved as drafted.

4. Authorizing an agreement with the Federal Highway Administration and the Texas Department of Transportation addressing use of MoPac Improvement Project toll revenues.

Mr. Wes Burford presented this item. Execution of the 129(a) agreement permits Federal participation in the construction of a toll facility and is a requirement for the use of Federal funding on the MoPac Improvement Project.

Mr. Jim Mills moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously 5-0, and the resolution was approved as drafted.

5. Approving an amended work authorization with HNTB Corporation for additional services provided in connection with the MoPac Improvement Project.

Mr. Wes Burford presented this item. The amended work authorization provides for continuation of support of current activities which include: project management and administrative tasks; technical support and project design development; support in developing toll concept of operations and tolling design; assistance with procurement of a design-build contractor; and coordination with the Texas Department of Transportation, City of Austin, Capital Metro, Union Pacific Railroad, and the Federal Highway Administration as required for permitting, environmental approval and development of other agreements.

Mr. Jim Mills moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously 5-0, and the resolution was approved as drafted.

6. Authorizing a new work authorization with Telvent USA Corporation to provide assistance with a new toll system under the interlocal agreement with Cameron County Regional Mobility Authority.

Mr. Tim Reilly presented this item. The Mobility Authority provided and fully integrated a toll system now in use on Phase 1 of the SH 550 Project in Brownsville, Texas. The Cameron County Regional Mobility Authority ("CCRMA") has requested assistance from the Mobility Authority under an existing interlocal agreement to provide a toll system for Phase 2 of the SH 550 Project, also known as the "Port Spur."

The new work authorization with Telvent USA Corporation will provide for implementation of a new toll system for the Port Spur. CCRMA will pay for the work under the terms of the interlocal agreement.

Mr. Charles Heimsath moved for approval, and Mr. David Singleton seconded the motion. The motion carried unanimously 5-0, and the resolution was approved as drafted.

7. Authorizing an interlocal agreement with Fort Bend Grand Parkway Toll Road Authority to provide assistance with a new toll system.

This item was pulled from the Agenda at staff's request and not considered by the Board.

8. **Authorizing an amendment to the contract with Telvent USA Corporation to provide assistance to the Fort Bend Grand Parkway Toll Road Authority with a new toll system.**

This item was pulled from the Agenda at staff's request and not considered by the Board.

9. **Authorizing a new work authorization with Telvent USA Corporation under an interlocal agreement with Fort Bend Grand Parkway Toll Road Authority to provide assistance with a new toll system.**

This item was pulled from the Agenda at staff's request and not considered by the Board.

10. **Amending the Policy Code relating to toll rates and toll collection policies.**

Mr. Andy Martin presented this item. The Policy Code amendment revises Article 1, Chapter 3 of the Policy Code, to delete or revise obsolete or inapplicable language relating to toll charges and toll collections, based on current policies and practices.

Mr. David Singleton moved for approval, and Mr. Jim Mills seconded the motion. The motion carried unanimously 5-0, and the resolution was approved as drafted.

11. **Amending the Policy Code relating to financial institutions and security broker/dealers authorized to provide services to the Mobility Authority.**

Mr. Bill Chapman presented this item. The Policy Code amendment revises the Investment Policy provision that addresses financial institutions and security broker/dealers authorized by the Board to provide investment services to the Mobility Authority.

The resolution also updates the list of authorized broker/dealers to add Morgan Asset Management (Regions Bank).

Mr. David Singleton moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously 5-0, and the resolution was approved as drafted.

12. **Accepting the monthly financial reports for March, 2012.**

The Board did not take action on this item. It will be postponed to the following month.

Briefing and discussion on the following:

13. Quarterly briefing on the MoPac Improvement Project.

Ms. Heather Reavey presented this item. The environmental process is currently on schedule. Various stakeholder meetings were held in early 2012, and two community open houses were held in March, 2012. Draft aesthetic guidelines were completed and discussed with the Texas Department of Transportation.

14. Quarterly briefing on the Manor Expressway Project.

Mr. Eric Ploch presented this item. Progress for Phase I included drilled shafts, columns, column capitals, bent caps, pre-stressed concrete beams, steel girder erection and forming and pouring bridge decks. Roadway construction included excavation, embankment, mechanically stabilized earth, retaining walls, permanent drainage, illumination and intelligent transportation conduit, asphaltic concrete pavement, traffic control, and erosion efforts. Phase I will be substantially completed by September 19, 2012.

Phase II construction included design work for both the interim development work and the remainder of the project. The overall project design is 97% complete. The development work for Phase II will be substantially completed by February 7, 2014.

15. Quarterly briefing on the 183A Expressway Phase II Project.

Ms. Heather Reavey presented this item. Construction is 93% complete and will be completed in the summer, 2012. Telvent worked concurrently with Webber to ensure all tolling equipment was in place for testing and operation for opening day on April 6, 2012. Crews have been working on the placement of safety guardrail and illumination lighting. Construction of the pedestrian bridge over Brushy Creek continues and will be finalized this summer.

16. Executive Director's Report.

Mr. Mike Heiligenstein presented this item. The Mobility Authority is hosting public involvement/informed consent training and information sessions that will occur on May 3rd and 4th.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Wilkerson announced in open session at 10:32 a.m. that the Board would recess the open meeting and reconvene in Executive Session to deliberate the following items:

17. *Discuss acquisition of one or more parcels or interests in real property needed for the Manor Expressway Project and related legal issues, as authorized by §551.072 (Deliberation Regarding Real Property; Closed Meeting) and by §551.071 (Consultation With Attorney).*
18. *Discuss acquisition of real property or interests in real property for Mobility Authority office space and related needs, and related legal issues, as authorized by §551.072 (Deliberation Regarding Real Property; Closed Meeting) and by §551.071 (Consultation With Attorney).*
19. *Discuss legal issues related to claims by or against the Mobility Authority, pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation With Attorney).*
20. *Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation With Attorney).*
21. *Discuss personnel matters as authorized by §551.074 (Personnel Matters).*

The Board reconvened in open meeting at 11:00 a.m., and Chairman Wilkerson announced that there was no action taken in Executive Session.

18. Adjourn Meeting.

Chairman Ray Wilkerson declared the meeting adjourned by unanimous consent at 11:05 a.m.