



**CENTRAL TEXAS
Regional Mobility Authority**

AGENDA ITEM #3 SUMMARY

Approve the Minutes for the February 29,
2012 Regular Board Meeting.

Department: Law

Associated Costs: None

Funding Source: None

Board Action Required: YES (by Motion)

Description of Matter:

The Minutes for the February 29, 2012 Regular Board Meeting require approval from the Board.

Attached documentation for reference:

Draft Minutes for February 29, 2012 Regular Board Meeting

Contact for further information:

Andrew Martin, General Counsel

**MINUTES FOR
General Meeting of the Board of Directors
of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**Wednesday, February 29, 2012
9:30 A.M.**

The meeting was held at 301 Congress Avenue, Suite 360, Austin, Texas 78701. Notice of the meeting was posted February 24, 2012 at the County Courthouses of Williamson and Travis County, with the Secretary of State, on the CTRMA website, and on the bulletin board in the lobby of CTRMA's offices at Suite 650, 301 Congress Avenue, Austin, Texas.

1. Recognition of Travis County Judge Samuel T. Biscoe for the purpose of Judge Biscoe's administration of the oath of office to David B. Armbrust.

Judge Biscoe administered the oath of office to the Mobility Authority's newest Board Member, Mr. David Armbrust.

2. Welcome and Opening Remarks by Chairman Ray Wilkerson.

Chairman Ray Wilkerson called the meeting to order at 9:30 a.m. and called the roll. Directors present at the time the meeting was called to order were Vice Chairman Jim Mills, Mr. David Singleton, Mr. Charles Heimsath, and Ms. Nikelle Meade. Mr. Bob Bennett joined the dais at 9:35 a.m.

3. Open Comment Period.

No public comments were offered.

4. Election of Officers.

Chairman Wilkerson proposed that the Board elect Mr. Jim Mills as Vice Chairman, Mr. Bob Bennett as Treasurer, and Ms. Nikelle Meade as Secretary.

Mr. Jim Mills moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously 7-0, and the resolution was approved as drafted.

5. Approval of Minutes of January 25, 2012 Regular Board Meeting.

Chairman Ray Wilkerson presented the minutes from the January 25, 2012 Board Meeting for review by the Board. Mr. David Singleton moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously 7-0, and the minutes were approved as drafted.

6. Authorizing procurement for information technology consulting services.

Mr. Steve Pustelnyk presented this item. The information technology consulting contract will expire in June, 2012. Staff recommends approval to advertise a request for proposals for information technology consulting services.

Ms. Nikelle Meade moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously 7-0, and the resolution was approved as drafted.

7. Authorizing procurements for an environmental consultant and a design consultant for the MoPac South Express Lanes Project.

Mr. Wes Burford presented this item. The Central Texas Region was allocated \$31,280,000 in Proposition 12 Funds for preliminary engineering, feasibility studies, and right of way acquisition in order to significantly reduce congestion on the most congested corridors in Texas. The MoPac corridor was identified as one of those corridors. The Mobility Authority was successful in its coordination with the Texas Transportation Institute and the Texas Department of Transportation, and \$16,500,000 of those Proposition 12 Funds were allocated to the MoPac South Express Lanes project. Staff recommended approval to procure consulting services for environmental and design work for the MoPac South Express Lanes Project.

Mr. Jim Mills moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously 7-0, and the resolution was approved as drafted.

8. Authorizing procurement for an environmental consultant for the 183 North Express Lanes Project.

Mr. Wes Burford presented this item. The Capital Area Metropolitan Planning Organization (“CAMPO”) Transportation Policy Board recently selected thirty-five projects from throughout the CAMPO region to be funded with over \$62 million from the federal STP MM program. The US 183N Express Lanes project was included as one of the projects that would receive STP-MM Funds. The Mobility Authority was successful in its coordination with CAMPO, and \$7,200,000 of those STP-MM Funds were allocated to the US 183N Express Lanes project. Staff recommended approval to procure consulting services for environmental work for the 183 North Express Lanes Project.

Mr. Bob Bennett moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously 7-0, and the resolution was approved as drafted.

9. Approving a codification of all previously-adopted resolutions that establish the rules, regulations, and policies of the Mobility Authority.

Mr. Andy Martin presented this item. Staff recommended approval to adopt a single Mobility Authority policy code to substitute for the forty-four resolutions that have been passed since 2003. The resolutions adopted various policies that the Mobility Authority operates under.

Mr. Bob Bennett moved for approval, and Ms. Nikelle Meade seconded the motion. The motion carried unanimously 7-0, and the resolution was approved as drafted.

10. Accepting the monthly financial report for January, 2012.

Mr. Bill Chapman presented this item. February has been the best month for the Mobility Authority. Transactions are measured by average weekday transactions, and there are 5,000 more average weekday transactions in February, 2012 than there were in February, 2011. Revenue is also up due to Municipal Services Bureau collecting more efficiently.

Mr. David Singleton moved for approval, and Mr. Bob Bennett seconded the motion. The motion carried unanimously 7-0, and the resolution was approved as drafted.

Briefing and discussion on the following:

11. Executive Director's report.

Mr. Mike Heiligenstein presented this item. The Transit Working Group met last February 24, 2012 with Mr. Heiligenstein presenting information on the MoPac Improvement Project and receiving several good questions were received. Staff will collect all questions for review. The Transit Working Group presentation was distributed to the Board. Meetings will continue to take place for the funding 42.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Wilkerson announced in open session at 10:03 a.m. that the Board would recess the open meeting and reconvene in Executive Session to deliberate the following items:

- 12. Discussion of the acquisition of one or more parcels or interests in real property needed for the Manor Expressway Project and related legal issues, pursuant to §551.072 (Deliberation Regarding Real Property; Closed Meeting) and by §551.071 (Consultation with Attorney).**
- 13. Discussion of legal issues related to claims by or against the Authority, pending or contemplated litigation and any related settlement offers, or other matters as authorized by §551.071 (Consultation With Attorney).**
- 14. Discussion of legal issues relating to procurement and financing of CTRMA transportation projects, as authorized by §551.071 (Consultation with Attorney).**

15. Discussion of personnel matters as authorized by §551.074 (Personnel Matters).

The Board reconvened in open meeting at 11:15 a.m., and Chairman Wilkerson announced that there was no action taken in Executive Session.

Discuss, consider, and take appropriate action on the following:

16. Authorize negotiation and execution of settlement agreement in a purchase contract for the Manor Expressway Project of the following parcels or property interests:

- A. Parcel 47B of the Manor Expressway Toll Project, a 0.560 acre tract in Travis County, on the south side of US 290E approximately 700 feet east of Crofford Lane, owned by the Yom Family Trust.
- B. Parcel 46 of the Manor Expressway Toll Project, a 1.299 acre tract in Travis County, at 9665 US 290E, owned by Duff RE Austin, LP.

Staff recommends approving settlement agreements to be negotiated and executed by the executive director for parcel 47B to acquire the property for an amount of \$425,000 and parcel 46 to acquire the property for an amount of \$660,000.

Mr. Jim Mills moved for approval, and Mr. Charles Heimsath seconded the motion. The motion carried unanimously, 7-0 and the resolution was approved as drafted.

24. Adjourn Meeting.

Chairman Ray Wilkerson declared the meeting adjourned by unanimous consent at 11:30 p.m.