

**GENERAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**RESOLUTION NO. 18-014**

**APPROVE FUNDING FOR GENERAL ENGINEERING CONSULTING SERVICES FOR THE  
ELROY ROAD PROJECT**

WHEREAS, the Central Texas Regional Mobility Authority ("Mobility Authority") was created pursuant to the request of Travis and Williamson Counties and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.01, *et. seq.* (the "RMA Rules"); and

WHEREAS, both the Mobility Authority and Travis County are authorized to design and construct roads needed to relieve existing and future traffic congestion and to improve the transportation network that serves Travis County residents and the traveling public; and

WHEREAS, the Mobility Authority and Travis County entered into an Interlocal Agreement dated April 3, 2018, to develop and deliver reconstruction projects to enhance safety and capacity on Elroy Road and Ross Road (the "Projects"); and

WHEREAS, pursuant to the Interlocal Agreement, the Mobility Authority will be utilizing its general engineering consultants as part of its efforts to develop and deliver the Projects; and

WHEREAS, the Executive Director and Atkins, Inc. have agreed to a proposed work authorization for the Elroy Road Project in an amount not exceed \$4,500,000 for general engineering consulting services, including preliminary engineering, design, design oversight services and construction services; and

WHEREAS, the services to be provided under the work authorization shall be substantially completed by late 2020. However, the work authorization will not expire until all tasks associated with the Scope of Services are complete; and

WHEREAS, the Executive Director recommends the Board approve the work authorization in the form or substantially the form as is attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED that the Board approves an amount not to exceed \$4,500,000 for the services described in the work authorization; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to finalize and execute the work authorization on behalf of the Mobility Authority in the form or substantially the same form as Exhibit A.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 25th day of April 2018.

Submitted and reviewed by:

  
Geoffrey Petrow, General Counsel

Approved:

  
Ray A. Wilkerson  
Chairman, Board of Directors

**Exhibit A**

**EXHIBIT A**  
**WORK AUTHORIZATION**

**Work Authorization No.12**

This Work Authorization is made as of this 25<sup>th</sup> day of April, 2018, under the terms and conditions established in the AGREEMENT FOR GENERAL CONSULTING ENGINEERING SERVICES, dated as of December 19<sup>th</sup>, 2017 (the Agreement), between the **Central Texas Regional Mobility Authority** (Authority) and **Atkins North America, Inc.** (GEC). This Work Authorization is made for the following purpose, consistent with the services defined in the Agreement:

*Elroy Road  
Design and Construction Services*

**Section A. - Scope of Services**

A.1. GEC shall perform the following Services:

Please reference Attachment A – Services to be Provided by the GEC

A.2. The following Services are not included in this Work Authorization, but shall be provided as Additional Services if authorized or confirmed in writing by the Authority.

Not applicable.

A.3. In conjunction with the performance of the foregoing Services, GEC shall provide the following submittals/deliverables (Documents) to the Authority:

Please reference Attachment A – Services to be Provided by the GEC

**Section B. - Schedule**

GEC shall perform the Services and deliver the related Documents (if any) according to the following schedule:

Services defined herein are expected to be substantially complete within thirty three (33) months from the date this Work Authorization becomes effective. This Work Authorization will not expire until all tasks associated with the Scope of Services are complete.

**Section C. - Compensation**

C.1. In return for the performance of the foregoing obligations, the Authority shall pay to the GEC the amount not to exceed \$4,500,000 based on Attachment B -Fee Estimate. Compensation for Direct Expenses under this Supplement which are incurred as part of normal business operations (i.e., internal document reproduction, internal plotting, travel and parking associated with local meetings, etc.) will be reimbursed on a Lump-Sum basis in the amount of: \$113,000 (with \$3,424.24 to be

invoiced monthly). Profit will be 10% for all services. Compensation shall be in accordance with the Agreement.

C.2. Compensation for Additional Services (if any) shall be paid by the Authority to the GEC according to the terms of a future Work Authorization.

**Section D. - Authority's Responsibilities**

The Authority shall perform and/or provide the following in a timely manner so as not to delay the Services of the GEC. Unless otherwise provided in this Work Authorization, the Authority shall bear all costs incident to compliance with the following:

Not applicable.

**Section E. - Other Provisions**

The parties agree to the following provisions with respect to this specific Work Authorization:

Not applicable.

Except to the extent expressly modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Authority: Central Texas Regional Mobility Authority

GEC: Atkins North America, Inc.

By: Mike Heiligenstein

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: Executive Director

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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**ATTACHMENT A – SCOPE OF SERVICES**

**SERVICES TO BE PROVIDED BY THE GENERAL ENGINEERING CONSULTANT (GEC)**

Work to be performed by the GEC under this contract consists of providing engineering services required for the project development and construction of Elroy Road between the intersections of McAngus Road and Kellam Road. Project consists of the reconstruction of an existing 2-lane rural roadway to a 4-lane divided urban roadway with sidewalks and bike lanes. The GEC shall prepare plans, details and compute quantities to include demolition, roadway and structures design, grading and paving, drainage, water quality/detention and provide construction services.

The GEC shall collect, review and evaluate the available existing data pertaining to the project and prepare the PS&E in accordance with the requirements and policies of the CTRMA and Travis County. The GEC will prepare bidding packages and assist the Authority in taking bids for construction. Once awarded, the GEC will provide construction inspection and acceptance services.

**1.0 Project Management and Administration**

The GEC will perform project management, administrative and coordination duties, including contract administration, reporting, facilitate and take meeting minutes of required meetings and telephone conversations, and other related administrative tasks (e.g., direct costs) associated with the Project, including:

**1.1. Project Management**

The GEC will provide staff to manage the daily activities of the program and will serve as the primary contact between the Authority, Travis County, design consultants, third party consultants, utility companies, public agencies, and the general public.

**1.2. Coordinate, Procure, and Administer Work Authorizations**

Prepare contracts as required between the GEC and the Authority and GEC and subconsultants. Monitor and supervise GEC subconsultant activities, review all work products prepared by subconsultant for accuracy and consistency, review and approve subconsultant reports and invoices.

**1.3. Record Keeping and File Management**

Develop and implement a document control plan and maintain records and files related to the Project throughout the duration of the Services. Transfer project files to the Authority upon completion of the work or as directed by the CTRMA.

**1.4 Project Schedule Development and Updates**

Prepare a detailed, graphic schedule linking work authorization tasks, subtasks, critical dates, milestones, deliverables, and Travis County scheduled review requirements. The project schedule will be in a format that depicts the order and inter-dependence of the various tasks, subtasks, milestones and deliverables for each of the tasks identified therein. Progress will be reviewed periodically, and should these reviews indicate a substantial change in progress, a schedule recovery strategy will be developed and implemented and the schedule will be revised accordingly.

**1.5 Project Reporting**

Prepare and issue monthly status reports on the Project's status which will document any issues, delays encountered, and corrective actions as necessary. Will provide a monthly update to the Authority and Travis County on key milestones accomplished during the preceding month, meetings and key activities

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#### ATTACHMENT A – SCOPE OF SERVICES

for the upcoming month, and identify outstanding issues requiring resolution. Track, monitor, and report on contracts and budgets for the GEC and sub consultants.

## 2.0 Environmental Study / Document Services

### 2.1 Environmental Assessment (EA)

- Facilitate EA project status meetings with Travis County and other Agencies as needed.
- Complete EA document for submittal to Travis County.
- Update traffic information and data for specific elements of the EA.
- Develop Figures for EA.
- Facilitate Public Involvement Support as needed.

### 2.2 Public Involvement Support

- Public Meetings
- Public Hearing

## 3.0 Design Services

### 3.1 Design Survey

- The survey will cover the width of the proposed right-of-way plus 100' east and west and will include the following: topography with 1-foot contour intervals, natural and man-made features, overhead utilities, visible evidence of utilities, top of nut elevations of water valves, sewer invert elevations and flows direction, and roadway features. Additionally, the design survey will extend 200' down side streets and intersections, right-of-way to right-of-way. Show the connection of visible overhead features. All located objects and elevation shots will be on the same horizontal and vertical basis (Texas State Plane Coordinate System, Central Zone, NAD83, (93 HARN), adjusted to surface location). Trees will be located per City of Austin standards. Locate approximately 20 boreholes after they have been drilled. Permanent control will be set with a description of each provided.
- Six creek cross-sections will be provided to assist in hydraulic calculation for each creek crossing. The locations of which will need to be provided at the time of survey.

### 3.2 Roadway Design

- Preliminary - 30% Schematic. The GEC shall prepare a preliminary schematic for a 4-lane divided arterial roadway section for review. The preliminary schematic shall consist of the horizontal geometric data, vertical geometric data, water surface elevations, bridge clearances and typical sections. The GEC shall identify all design exceptions and the GEC shall note the exceptions on the schematic.
- Roadway Design. The GEC shall provide roadway plan and profile drawings using CADD standard. The drawings shall consist of a planimetric file of existing features and files of the proposed improvements. The roadway base map shall contain line work that depicts existing surface features obtained from the topographic base drawing. Existing major subsurface and surface utilities shall be shown. All right-of-way lines shall be shown.

The plan view shall contain the following design elements:

- Calculated roadway centerline for Elroy Road. Horizontal control points shall be shown. Geopak shall be used to calculate alignments.

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#### ATTACHMENT A – SCOPE OF SERVICES

- Pavement edges for all improvements (cross streets and driveways).
- Lane and pavement width dimensions.
- Proposed structure locations, lengths, and widths.
- Direction of traffic flow on all roadways. Lane lines and/or arrows indicating the number of lanes shall also be shown.
- Drawing scale shall be 1" =100'.
- ROW lines and easements.
- Begin/end superelevation transitions and cross slope changes.
- Limits of riprap, block sod, and seeding.
- Existing utilities, structures and easements.
- Benchmark information.
- Radii call outs, curb location, guard fence, crash safety items and American with Disabilities Act Accessibility Guidelines (ADAAG) compliance items.

The profile view shall contain the following design elements:

- Calculated profile grade for proposed Elroy Road. Vertical curve data, including "K" values shall be shown.
  - Existing profiles along the proposed centerline.
  - Water surface elevations at major stream crossings for 50-, and 100- year storms.
  - Drawing vertical scale to be 1" =10'.
- **Typical Sections.** Typical sections shall be required for all proposed roadways and structures. Typical sections shall include width of travel lanes, shoulders, outer separations, border widths, curb offsets, and ROW. The typical section shall also include PGL, centerline, pavement design, longitudinal joints, side slopes, sodding/seeding limits, concrete traffic barriers and sidewalks, if required, station limits, riprap, limits of embankment and excavation, etc.
  - **Cross Streets.** The GEC shall tie to the existing pavement at the intersections of McAngus Road and Kellam Road.
  - **Cut and Fill Quantities.** The GEC shall develop an earthwork analysis to determine cut and fill quantities and provide final design cross sections at 100 foot intervals for the construction project limits. These construction cross sections shall be delivered in standard Geopak format on 11"x17" sheets along with the electronic files. The GEC shall provide all criteria and input files used to generate the design cross sections. Cross sections and quantities shall consider existing pavement removals. Annotation shall include at a minimum existing/proposed right of way, side slopes (front and back), profiles, etc.
  - **Pedestrian and Bicycle Facilities.** The GEC shall design a pedestrian sidewalk along with an in-road bicycle lane in both directions for the entire length of the project unless otherwise directed. All pedestrian/bicycle facilities will be designed in accordance with the latest Americans with Disabilities Act.

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- Estimate. The GEC shall independently develop and submit a cost estimate at the 30%, 90%, and final PS&E submittals.
- Specifications. The GEC shall identify the need for any special specifications, and special provisions. The GEC shall provide general notes, special specifications, and special provisions in rich text format.
- Miscellaneous Plans. The GEC shall prepare the title sheet and the index of sheets for the 90%, and final submittals.

#### 3.3 Structures

- Bridge Layout. The GEC shall prepare bridge layout plans and elevations for all bridge types listed below in accordance with the latest edition LRFD Design Manual.
- Geometric Data. The GEC will develop a complete geometric analysis at all bridges (electronic and hard copy deliverables), including any applicable updates to accommodate geometric changes. The analysis shall include:
  - RDS files - all current files with updates.
  - Limits of super elevation transitions and limits of super elevations. Use linear rotation on structures.
  - Limits of edge of slab tapers, stations and offsets to the edge of slabs.
  - Geometric data for at grade roadways beneath structures.
  - Natural and proposed ground line cross sections at each bent location.
  - Top of bridge deck elevations along centerline of bent, at all bents.
  - Provide a sufficient number of points to establish crowns and cross slopes.
  - Verification of structure clearances (horizontal and vertical) at all critical points. Provide a list of assumed superstructure depths used in vertical clearance calculations for each bridge.
- Bridge Design Plans. The GEC shall develop final design plans for the bridges:
  - Perform final bridge design calculations for the superstructure elements to determine the minimum construction depth.
  - Determine the bottom of footing elevations for the substructure(s). Perform preliminary design calculations for the abutments and wingwall elements including the foundation design.
  - Prepare the final bridge design calculations for the substructure elements and foundations.
  - Prepare the final detail drawings for the following elements:
    - Foundation layouts
    - Abutments
    - Bent layouts and details
    - Wingwalls and wingwall foundations



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- Framing Plan
- Slab layout and details
- Rebar list and quantities
- Beam Layout
- Miscellaneous details
- Summary of quantities

**3.4 Hydrology and Hydraulics**

- The GEC shall coordinate with Travis County to develop a drainage design criteria summary for the project.
- Drainage Impact Study- The GEC shall prepare a Drainage Impact Study for the Project which includes:
  - Data Collection
  - Existing Conditions Hydrologic and Hydraulic Modeling
  - Proposed Conditions Hydrologic and Hydraulic Modeling
  - Mitigation Alternatives
  - Impact Study
- Roadway Drainage
  - Develop External Drainage Area Maps
  - Prepare Detention Pond Layouts
  - Prepare Detention Pond Details
- Bridge and Culvert Plan Sheets
  - Culvert Layouts: The GEC will prepare culvert plan and profile layouts at a scale of 1" = 40'H and 1" = 20'V that will depict culvert geometry for construction, as well as the applicable hydraulic information;
  - Hydraulic Data Sheets: The GEC will prepare hydraulic data sheets for bridges over creeks and culverts within the project.
- Scour Analysis - The GEC will conduct scour analysis of bridge creek crossings for contraction scour conditions and local scour of piers and will provide estimates of total scour depth for use in the design process. GEC shall utilize borings from the geotechnical investigation to determine proper treatment under the bridge. The results of the scour analysis shall be included in the Impact Study and plan sheets shall be prepared.
- Storm Water Plan Sheets - The GEC will analyze and design both open channel (ditches) and enclosed storm drains. Computations and design information will be presented in the appropriate plan sheets.
- Erosion and Sedimentation Controls and SWPPP:

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- The GEC shall prepare temporary erosion control plans for the length of project at 1"=100' scale. Temporary storm water management devices will be needed to minimize the sediment runoff during construction of this project. The anticipated design components to be utilized on this project are silt fence rock filter dams, sediment traps, and construction exits. One temporary erosion control plan will be developed with notes that indicate that the contractor is responsible for phasing the devices along with the construction sequencing;
- The GEC shall prepare permanent erosion control to be shown on the temporary erosion and sedimentation control sheets. The plans will show all proposed revegetation, including seeding or sodding. The plans will also include all riprap (concrete and stone);
- A Storm Water Pollution Prevention Plan (SWPPP) will be prepared for this job in accordance with TCEQ regulations and Travis County requirements;
- Erosion Control Details - Erosion control details will be prepared for any related items that are not covered by standard details.
- Permanent Water Quality: The GEC will conduct hydrologic studies to determine the discharges, and will perform the hydraulic design required for the proposed sizing of all selected BMPs.
  - The GEC will develop treatment calculations and plan summaries for the BMPs;
  - The GEC will develop construction plans for the BMPs.
- Project Technical Specifications: The GEC will prepare technical specifications for the drainage and water quality project components.
- Preparation of HEC-RAS CLOMR (if needed) and LOMR models –The models will be prepared in HEC-RAS using the FEMA Effective Models:
  - Duplicate Effective Model;
  - Corrected Effective Model;
  - Existing Conditions Model;
  - Proposed Conditions Model
- Conditional Letter of Map Revision Application (If Required) – Prepare and process a CLOMR through the Federal Emergency Management Agency (FEMA).
  - Prepare the application including:
    - MT-2 Form 1;
    - MT-2 Form 2;
    - MT-2 Form 3;
    - Payment Information Form;
    - Work Map;
  - Process the application
    - Provide a PDF review copy of CLOMR application;

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- Provide four (4) copies of the complete CLOMR application to Travis County for signatures and submittal to FEMA;
- Submittal and Processing
  - Address comments;
  - Resubmittal;
  - Meetings - Anticipate one meeting to review the CLOMR application with Travis County.
- Letter of Map Revision Application – Prepare and process a LOMR through the Federal Emergency Management Agency (FEMA).
  - Prepare the application including:
    - MT-2 Form 1;
    - MT-2 Form 2;
    - MT-2 Form 3;
    - Payment Information Form;
    - Work Map;
  - Process the application
    - Provide a PDF review copy of LOMR application;
    - Provide four (4) copies of the complete LOMR application to Travis County for signatures and submittal to FEMA;
  - Submittal and Processing
    - Address comments;
    - Resubmittal;
    - Meetings - Anticipate one meeting to review the LOMR application with Travis County.

**3.5 Traffic Control Plan Preparation**

- Determine proper traffic control requirements based on County input, the City of Austin Traffic Control Standards, and the Texas Manual on Uniform Traffic Control Devices (TMUTCD). Traffic control requirements may include road closures, land closures, sidewalk closures, flaggers, temporary signing, pavement markings, pedestrian protection, and barricade devices.
- A TCP will be prepared for the proposed roadway construction. The TCP Plan will address construction at the tie-in locations of Elroy Road to McAngus Road and Kellam Road.
- The TCP will work to maintain minimal impact on existing traffic operations in the vicinity of the site. The plan will consider vehicular and pedestrian (if any) routes near the project. In addition, consideration will be given to construction traffic entering and exiting staging area.

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### **3.6 Public Signage and Pavement Marking Plans**

The proposed project involves the planning, design and construction of signage and pavement markings associated with the proposed roadway design, which will be part of the dedicated improvements to the public for operation and maintenance by Travis County once construction is complete and the mandatory warranty period has expired.

- Prepare Engineering Construction Documents in 11x17 format which will illustrate all necessary signage and pavement markings. Requirements will be based on County input, the City of Austin Traffic Control Standards, TxDOT and the TMUTCD.
- Coordinate with Travis County to determine appropriate locations for all underground conduits and associated structures to accommodate any future traffic signal plans for intersection of Elroy Road and Kellam Road.

### **3.7 Geotechnical Explorations and Pavement Design**

- Bridge - borings as specified by the bridge designer
- Abutment walls – borings as specified by the bridge designer
- Roadway - borings as specified by the Geotech
- All borings sampled using tube samplers, SPT, and coring (if shale is encountered). TxDOT cone performed at 5-ft intervals from top to bottom of boring.
- Two piezometers installed at abutment wall borings to monitor groundwater depths over time.
- Appropriate lab testing to evaluate drilled pier foundations, MSE wall foundations and backfill, and paving recommendations including possible lime/cement treatment options.
- Prepare pavement design based on roadway classification and projected traffic volumes.

### **4.0 Construction Supervision, Inspection and Testing**

The GEC will be the single point of contact between the CTRMA and the respective Contractor(s), acting as an extension of CTRMA staff by providing qualified technical and professional personnel to perform the duties and responsibilities assigned under the terms of this Agreement. The GEC shall not control or direct the construction under the construction contract. Field inspections, testing and oversight reviews by the GEC will not relieve the Contractor of sole responsibility for the means and methods of construction, or for health or safety precautions in connection with the work under the construction contract.

#### **4.1 Construction Inspection and Engineering**

The GEC will provide quality control and assurance oversight for the construction of the project through construction inspection and engineering services. Included with this task will be the following efforts:

- Review the Contractor's plan for construction Quality Control to be used in the field.
- Inspect Contractor's construction operations.
- Maintain diary and associated required documentation.

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- Schedule and hold Pre-Construction conference for the project.
- Document pre-project conditions via still photography and video.
- Review concrete, asphalt and lime mix designs as submitted by the Contractor for concurrence with contract documents as required by the project design and specifications.
- Coordinate, prepare, and attend weekly Project Construction Progress Meetings with the Contractor. Prepare meeting minutes and required action items for distribution and archive.

#### 4.2 Project Controls

- Tracking Database - Maintain the tracking database for correspondence, transmittals, requests for information, meeting minutes, action items, submittals, Inspector daily reports, project diary, project schedule, change orders, pay estimates, lien waivers, shop drawings, working drawings, erection drawings, catalog cut sheets, mix designs, non-conformance reports, payment certifications, Insurance and Bonds, issues, material test data, schedules, audits, related technical data, and issues associated with the Project.

#### 4.3 Materials Testing

GEC shall provide the following construction materials testing services on an as-needed basis for the Elroy Road Project, from McAngus Road to Kellam Road. The testing frequency will be based on the TxDOT Guide Schedule of Sampling and Testing or as directed by the Client or Client's representative.

- Soils (Laboratory):
  - Perform moisture/density relationship tests, proctors (method as required by project specification), for each type of material or as requested by the Client.
  - Perform Atterberg limits (Tex-104, 105, & 106-E) determination for each type of material or as requested by the Client.
  - Perform sieve analysis (Tex-110-E) for each type of material or as requested by the Client
  - Perform material verification testing as required or requested including sieve analysis, Atterberg limits, Texas triaxial, wet ball mill, bar linear shrinkage, soil-lime compression, resistivity of soils, soil pH, sulfate content of soils, etc.
- Soils (Field):
  - Perform in-place nuclear density tests (Tex-115-E) as specified by construction documents or per 3, 000 CY per lift of flexible base or as requested by the Client
- Hot Mix Asphaltic Concrete:
  - Test each type of HMA on a lot basis. A production lot consists of 4 sublots and on lot will be 1,000 tons or fraction placed per type of material or as requested by the Client. Each lot will be tested for extraction/gradation, asphalt content, VMA and laboratory density.
  - Test two (2) asphalt cores for each subplot of asphaltic concrete placement. Cores shall be used to verify thickness and in-place density for asphalt.

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- HMAC Aggregates:
  - Perform HMAC aggregate verification testing as required or requested by the Client including sieve analysis, decantation, L.A. abrasion, magnesium sulfate soundness, sand equivalent, organic impurities, deleterious materials, acid insoluble residues, micro deval, flat & elongated particles, coarse aggregate angularity, plasticity index, bar linear shrinkage, etc.
- Concrete:
  - Sample, mold, cure, and test one (1) set of four (4) concrete compressive strength cylinders for every 60 cubic yards of structural concrete placed, or as required by the project specifications. Two (2) cylinders will be tested at 7 days and two (2) cylinders will be tested at 28 days or as requested by the Client.
  - Perform one (1) slump test per 60 cubic yards of structural concrete placed.
  - Report air content of concrete as specified by construction documents per sample.
  - Review mix design of concrete as requested by the Client.
  - Sample, mold, cure and test one (1) set of two (2) flowable backfill compressive strength cylinders for every 100 cubic yards placed, or as required by the specifications. The two (2) cylinders will be tested at 28 days.
- Concrete Aggregates:
  - Perform concrete aggregate verification testing as required or requested by the Client including sieve analysis, decantation, L.A. abrasion, magnesium sulfate soundness, sand equivalent, organic impurities, fineness modulus, deleterious materials, acid insoluble residues, etc.

## 5.0 Utility Adjustment Coordination

### 5.1 Utility Adjustment Coordination

- Participate in meetings as necessary to effectively manage the utility coordination process.
- Schedule periodic meetings with utility owner's representatives for coordination purposes.
- Attend meetings with CTRMA and other interested parties as directed.
- Meet with the Contractor and/or designer as necessary to resolve matters relating to schedules, utility identification, design changes, conflict resolution, and negotiation with utility owners.
- Assist CTRMA with negotiating the details of utility agreements with the utility companies. Details will include any necessary betterment percentages, indirect costs, plans, estimates and schedules for the utility companies' activities. The GEC will also prepare draft agreements for CTRMA's use including the necessary exhibits and information concerning the project (such as reports, plans and surveys).
- Monitor and report utility adjustment status.

### 5.2 Utility Engineering

- Review existing utility information for conflicts with the proposed Project and provide a utility conflict analysis.

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- Provide a conceptual utility relocation plan.
- Review utility plans for compliance with the appropriate policies, compatibility with the Project features, betterment inclusion and constructability.
- Provide oversight review of location, materials, and backfilling of trenches associated with utility adjustments; not responsible for actual location of utilities.

**Attachment B - Fee Estimate  
Summary**

CTRMA General Engineering Consultant  
Atkins - Man-hour Breakdown & Fee Estimate  
Elroy Road

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**ATKINS - Work Authorization #12**

**Elroy Road**

<b>TASK #</b>	<b>TASK</b>	<b><u>SUBTOTAL</u> Labor + Overhead + Profit</b>	<b><u>SUBTOTAL</u> Direct Expenses</b>	<b><u>TOTAL</u></b>
1	Project Management & Administration	\$ 455,635	\$ 18,320	\$ 473,955
2	Environmental Assessment	\$ 124,849	\$ 2,470	\$ 127,319
3	Design Services	\$ 1,446,304	\$ 4,030	\$ 1,450,334
4	Construction Supervision, Inspection, and Testing	\$ 1,666,534	\$ 86,240	\$ 1,752,774
5	Utility Adjustment Coordination	\$ 170,300	\$ 2,250	\$ 172,550
<b>Subtotals</b>		<b>\$ 3,863,623</b>	<b>\$ 113,310</b>	<b>\$ 3,976,933</b>
			<b>Contingency 13%</b>	<b>\$ 517,001</b>
			<b>TOTAL (rounded)</b>	<b>\$ 4,500,000</b>



## Attachment B - Fee Estimate

CTRMA General Engineering Consultant  
 Atkins - Man-hour Breakdown & Fee Estimate  
 Elroy Road

### ATKINS - Work Authorization #12 Elroy Road

TASK / WORK DESCRIPTION	(Estimated Average Labor Rates)	A	B	C	D	E	F	TOTAL
		\$ 96.00	\$ 85.00	\$ 72.00	\$ 51.00	\$ 36.00	\$ 26.00	HRS
1 Project Management & Administration								
1.1 Project Management		200		960		80		1240
1.2 Coordinate, Procure, and Administer Work Authorizations		0		100		120		220
1.3 Record Keeping and File Management		0		60		270		330
1.4 Project Schedule Development and Updates		80		100		270		450
1.5 Project Reporting		80		270		40		390
								0
								0
								0
								0
<b>TOTAL DIRECT LABOR</b>		360	0	1490	0	780	0	2630
<i>% Total by Classification</i>		13.69%	0.00%	56.65%	0.00%	29.66%	0.00%	
Labor Costs		\$34,560	\$0	\$107,280	\$0	\$28,080	\$0	\$169,920
Overhead Costs	1.4377	\$49,687	\$0	\$154,236	\$0	\$40,371	\$0	\$244,294
Profit	10.0%	\$8,425	\$0	\$26,152	\$0	\$6,845	\$0	\$41,421
<b>Total Loaded Labor</b>		\$92,672	\$0	\$287,668	\$0	\$75,296	\$0	\$455,635
<b>Direct Expenses</b>								
Plotting and Reproduction		\$1,000						
Mail and Deliveries		\$120						
Misc Expenses		\$15,000						
Travel and Field Expenses		\$2,200						
<b>Total Direct Expenses</b>		<b>\$18,320</b>						
<b>Total</b>		<b>\$473,955</b>						

**Attachment B - Fee Estimate**

CTRMA General Engineering Consultant  
 Atkins - Man-hour Breakdown & Fee Estimate  
 Elroy Road

**ATKINS - Work Authorization #12**  
**Elroy Road**

TASK / WORK DESCRIPTION	(Estimated Average Labor Rates)	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	<b>TOTAL</b>
		<b>\$96.00</b>	<b>\$85.00</b>	<b>\$72.00</b>	<b>\$51.00</b>	<b>\$36.00</b>	<b>\$26.00</b>	<b>HRS</b>
2 Environmental Study/Document Services								
2.1 Environmental Assessment			120	200	200	160	80	760
2.2 Public Involvement Support				40			40	80
								0
								0
								0
								0
								0
								0

<b>TOTAL DIRECT LABOR</b>		0	120	240	200	160	120	840
<i>% Total by Classification</i>		0.00%	14.29%	28.57%	23.81%	19.05%	14.29%	
Labor Costs		\$0	\$10,200	\$17,280	\$10,200	\$5,760	\$3,120	\$46,560
Overhead Costs	1.4377	\$0	\$14,665	\$24,843	\$14,665	\$8,281	\$4,486	\$66,939
Profit	10.0%	\$0	\$2,486	\$4,212	\$2,486	\$1,404	\$761	\$11,350
<b>Total Loaded Labor</b>		\$0	\$27,351	\$46,336	\$27,351	\$15,445	\$8,366	<b>\$124,849</b>

<b>Direct Expenses</b>	
Plotting and Reproduction	\$1,000
Mail and Deliveries	\$240
Misc Expenses	\$250
Travel and Field Expenses	\$980
<b>Total Direct Expenses</b>	<b>\$2,470</b>

**Total \$127,319**

## Attachment B - Fee Estimate

CTRMA General Engineering Consultant  
 Atkins - Man-hour Breakdown & Fee Estimate  
 Elroy Road

### ATKINS - Work Authorization #12 Elroy Road

TASK / WORK DESCRIPTION	(Estimated Average Labor Rates)						TOTAL
	A	B	C	D	E	F	HRS
3 Design Services							
3.1 Design Survey			75	100	300	300	775
3.2 Roadway Design		460	570	1160	650	68	2966
3.3 Structures	80	160	380	1100	1200	380	3300
3.4 Hydrology and Hydraulics	100	200	240	1040	880	80	2540
3.5 Traffic Control Plans			40	120	60	16	236
3.6 Signing and Pavement Markings			40	120	60	16	236
3.7 Geotechnical Explorations and Pavement Design			100	130	420	200	850
							0
							0

TOTAL DIRECT LABOR		180	820	1445	3770	3570	1060	10903
% Total by Classification		1.65%	7.52%	13.25%	34.58%	32.74%	9.72%	
Labor Costs		\$17,280	\$69,700	\$104,040	\$192,270	\$128,520	\$27,560	\$539,370
Overhead Costs	1.4377	\$24,843	\$100,208	\$149,578	\$276,427	\$184,773	\$39,623	\$775,452
Profit	10.0%	\$4,212	\$16,991	\$25,362	\$46,870	\$31,329	\$6,718	\$131,482
<b>Total Loaded Labor</b>		\$46,336	\$186,898	\$278,980	\$515,566	\$344,623	\$73,901	<b>\$1,446,304</b>
		\$ 46,335.80	\$ 186,898.46	\$ 278,980.14	\$ 515,566.24	\$ 344,622.52	\$ 73,901.31	\$1,446,304.47
		-	-	-	-	0.33	0.10	
<b>Direct Expenses</b>								
Plotting and Reproduction		\$1,000						
Mail and Deliveries		\$980						
Misc Expenses		\$250						
Travel and Field Expenses		\$1,800						
<b>Total Direct Expenses</b>		<b>\$4,030</b>						

**Total \$1,450,334**

## Attachment B - Fee Estimate

CTRMA General Engineering Consultant  
 Atkins - Man-hour Breakdown & Fee Estimate  
 Elroy Road

### **ATKINS - Work Authorization #12 Elroy Road**

		<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	TOTAL
	(Estimated Average Labor Rates)	\$96.00	\$85.00	\$72.00	\$51.00	\$36.00	\$26.00	HRS
<b>TASK / WORK DESCRIPTION</b>								
4 Construction Supervision, Inspection, and Testing								0
4.1 Construction Inspection and Engineering		40	100	4250	800	2100	0	7290
4.2 Project Controls		40		100	620	720	240	1720
4.3 Materials Testing			80	400	900	600	340	2320
								0
								0
								0
								0
								0
								0
								0
								0
<b>TOTAL DIRECT LABOR</b>		80	180	4750	2320	3420	580	11330
	<i>% Total by Classification</i>	0.71%	1.59%	41.92%	20.48%	30.19%	5.12%	
Labor Costs		\$7,680	\$15,300	\$342,000	\$118,320	\$123,120	\$15,080	\$621,500
Overhead Costs	1.4377	\$11,042	\$21,997	\$491,693	\$170,109	\$177,010	\$21,681	\$893,531
Profit	10.0%	\$1,872	\$3,730	\$83,369	\$28,843	\$30,013	\$3,676	\$151,503
<b>Total Loaded Labor</b>		\$20,594	\$41,026	\$917,063	\$317,272	\$330,143	\$40,437	<b>\$1,666,534</b>
 <b>Direct Expenses</b>								
Plotting and Reproduction		\$240						
Mail and Deliveries		\$1,000						
Misc Expenses		\$5,000						
Travel and Field Expenses		\$80,000						
<b>Total Direct Expenses</b>		<b>\$86,240</b>						
	<b>Total</b>	<b>\$1,752,774</b>						

**Attachment B - Fee Estimate**

CTRMA General Engineering Consultant  
 Atkins - Man-hour Breakdown & Fee Estimate  
 Elroy Road

**ATKINS - Work Authorization #12**  
**Elroy Road**

TASK / WORK DESCRIPTION	(Estimated Average Labor Rates)	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	<b>TOTAL</b>
		<b>\$96.00</b>	<b>\$85.00</b>	<b>\$72.00</b>	<b>\$51.00</b>	<b>\$36.00</b>	<b>\$26.00</b>	<b>HRS</b>
5 Utility Adjustment Coordination								0
5.1 Utility Adjustment Coordination				400	550		40	990
5.2 Utility Engineering					100		20	120
								0
								0
								0
								0
								0
								0

<b>TOTAL DIRECT LABOR</b>		0	0	400	650	0	60	1110
<i>% Total by Classification</i>		<i>0.00%</i>	<i>0.00%</i>	<i>36.04%</i>	<i>58.56%</i>	<i>0.00%</i>	<i>5.41%</i>	
Labor Costs		\$0	\$0	\$28,800	\$33,150	\$0	\$1,560	\$63,510
Overhead Costs	1.4377	\$0	\$0	\$41,406	\$47,660	\$0	\$2,243	\$91,308
Profit	10.0%	\$0	\$0	\$7,021	\$8,081	\$0	\$380	\$15,482
<b>Total Loaded Labor</b>		\$0	\$0	\$77,226	\$88,891	\$0	\$4,183	<b>\$170,300</b>

<b>Direct Expenses</b>	
Plotting and Reproduction	\$0
Mail and Deliveries	\$0
Misc Expenses	\$250
Travel and Field Expenses	\$2,000
<b>Total Direct Expenses</b>	<b>\$2,250</b>

**Total \$172,550**